

CITY OF MAPLE VALLEY

COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

Parks & Recreation Commission

(Please type or print)

Name _____

Home address _____ Home Phone _____

Work address _____ Work Phone _____

Email address _____

Are you a Maple Valley resident? _____ Length of residency _____

Please use a separate document to answer the following questions.

1. What is your educational background?
2. What do you do for a living? Please begin with your current occupation and employer.
3. How do you see your professional background assisting the City of Maple Valley Parks & Recreation Commission?
4. How are you involved in the Maple Valley community?
5. What other special expertise do you have which would be applicable to the Parks & Recreation Commission?
6. To help deal with any real or perceived conflict of interest issues please provide a list of the addresses of property you own in Maple Valley and the type of property. (Residential or commercial.)
7. Please tell us what you consider to be the most important issue facing the Parks & Recreation Commission.
8. Why are you interested in serving in this position?

Appointment to the Parks & Recreation Commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? _____ Daytime meetings? _____

Please return this application by the deadline to:

City of Maple Valley
City Clerk
PO Box 320
Maple Valley, WA 98038
Phone: 425-413-8800
Fax: 425-413-4282

Or bring it to City Hall located at:
22017 SE Wax Road, Suite 200

Thank you for taking the time to fill out this application. Volunteers play a vital role in the Maple Valley government. We appreciate your interest.

ORDINANCE O-11-445

AN ORDINANCE OF THE CITY OF MAPLE VALLEY, WASHINGTON, ESTABLISHING A PARKS AND RECREATION COMMISSION

WHEREAS, public parks and recreation programs provide a tremendous benefit to the health and welfare of the people who use them; and

WHEREAS, the City of Maple Valley is supportive of creating, sustaining, and improving park facilities and recreation programs within the City; and

WHEREAS, the City established its own Parks & Recreation Department in 2003, and has hired staff, undertaken capital improvement programs, and initiated recreation programs; and

WHEREAS, as the years progress, there will be an increasing and continuing need to evaluate options for enhancing the City's park facilities and recreation programs in ways that are responsive to the community, forward-thinking, responsible, and valuable to the quality of life for those who use them; and

WHEREAS, Ch. 35A RCW empowers cities to organize themselves as each individual city sees fit, which includes the establishment of advisory boards; and

WHEREAS, the City Council desires to seek broad and thoughtful recommendations on how best to improve its park and recreation activities and facilities;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MAPLE VALLEY, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Parks and Recreation Commission Established. A Parks and Recreation Advisory Commission ("Commission") is hereby established for the purpose of making reasoned recommendations to the City Council on matters of parks, open space, natural areas, trails, and recreational facilities and programs.

Section 2. Membership. The Commission shall consist of seven members, each of whom shall reside within the corporate limits of the City of Maple Valley.

Section 3. Appointment of Members. Members shall be sought by public notice in the City's official newspaper and by other reasonable methods as appropriate. All candidates for membership shall be interviewed by the Mayor, Deputy Mayor, and Parks & Recreation Director. The Mayor's recommendation(s) for membership appointment shall be forwarded to the full City Council at one of its subsequent Regular Meetings. With the concurrence of the City Council, members shall be appointed by the Mayor.

Section 4. Terms and Initial Terms. Commission members shall serve three-year terms. Terms shall expire on December 31st, and each successive term shall begin January 1st. In order to create a system of staggered terms, four of the initial appointees shall serve until December 31, 2014, and three of the initial appointees shall serve until

December 31, 2013. Thereafter, as terms expire, all Commission members shall serve three years.

Section 5. Removal from Membership. Commission members shall be removed by the Mayor, with the concurrence of the City Council, for negligence of duty, malfeasance in office, or for unexcused absences from more than three (3) consecutive regular meetings of the Commission. Failure to reside within the corporate limits of the City of Maple Valley shall constitute a forfeiture of office.

Section 6. Membership Vacancies. Vacancies that occur in any way other than through expiration of terms shall be filled for the remainder of the unexpired term in the same manner as provided in Section 3, "Appointment of Members," above.

Section 7. Compensation. The members of the Commission serve without pay, but may be reimbursed for the expenses occurred while participating in Commission functions, if funds are available.

Section 8. Meetings. All meetings of the Commission shall be open to the public and shall be governed by rules and operating procedures as established by the Commission. The Commission shall establish a fixed meeting date, time, and location for its regular meeting and will meet at least once every two months. A simple majority, constituting four (4) members of the Commission shall constitute a quorum for the transaction of Commission business.

Section 9. Organization. The Commission shall elect from its members a Chair and Vice Chair, each of whom shall serve for a period of one year. Chair and Vice Chairs may be elected for consecutive years. The Commission shall adopt such rules and regulations, as necessary or desirable, for the conduct of its business and shall keep minutes of its proceedings. The proceedings of every meeting shall be a public record.

Section 10. Duties and Responsibilities. The Commission shall study, discuss, evaluate, and if necessary or prudent, conduct public meetings or public hearings on matters within the scope of parks, open space, natural areas, trails, and recreational facilities and programs for the purpose of gathering and compiling information in order to advise, or make recommendations to the City Council on matters within the purview of its authority. The Commission from time to time may assume other responsibilities assigned by the City Council. On an annual basis, the Commission shall provide the City Council with a report of its activities during the previous year.

Section 11. Staff. The Director of Parks & Recreation, and other staff members designated by the Director, shall be the staff liaison to the Commission.

[Signatures on following page]

Section 12. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its applications to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by State, federal law, or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 13. Effective Date. A summary of this Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of adoption and publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE 14th DAY OF FEBRUARY, 2011.

CITY OF MAPLE VALLEY

Noel T. Gerken, Mayor

ATTEST/AUTHENTICATED:

Shaunna Lee-Rice, City Clerk

Approved as to form:

Christy A. Todd, City Attorney

Date of Publication: March 1, 2011

Effective Date: March 6, 2011