



BANNER SIGN REGULATIONS AND APPLICATION REQUIREMENTS

Banner Sign Regulations

A banner sign is a temporary sign made of fabric or any non-rigid material with no enclosing framework.

For a given property and building, the size of a banner sign may be up to 50 percent of the size of an allowed building-mounted sign or 50 percent of the size of an allowed free-standing sign.

Banner signs may be displayed for up to 90 days in any 12-month period.

Banner signs may be displayed in the following ways:

- When attached to the facade, wall or window of the building occupied by the organization conducting the sale or event; or
- When affixed to posts securely anchored to the ground on the premises of the organization conducting the sale or even.

Each organization is permitted the following numbers of banner signs:

- Up to two banner signs for each facade or wall of the building to which the banners will be attached; or
- Two banner signs affixed to posts set permanently in the ground.

Application Requirements

Before displaying a banner sign, you must apply for and receive a temporary sign permit.

A permit application for a temporary (banner) sign must include the following items:

- Application fee of \$25 per sign.
- A complete sign permit application, with both the applicant's and the property owner's signature.
- A statement of the purpose of the banner.
- Dates the sign will be displayed.
- A drawing of the banner depicting any graphics, lettering or logos.
- Banner dimensions.
- A scaled elevation drawing with dimensions of the building facade to which the sign will be attached.
- A plan of the site where the sign will be displayed showing the location of the sign (either on a building or affixed between posts).

For additional information or questions, contact the Department of Public Works and Community Development at 425-413-6606.

Updated 08-08-2016