



NEW RESIDENTIAL DOCK APPLICATION REQUIREMENTS

The checklist below identifies elements and information necessary for the City to accept an application for review of your new dock proposal at the counter for further processing.

The material on this checklist will be used to complete review of your proposed dock for compliance with the Maple Valley shoreline master plan and the make a SEPA threshold determination.

If you think an item is not applicable to your project, please bring this to the attention of the planner prior to application submittal. Submittals without all items on this checklist – other than pre-approved exceptions – cannot be accepted at the counter for further processing.

In most cases, submittals must be made in person. Submittals by mail or email will be accepted only by prior arrangement. The City is not responsible for material mailed or emailed without prior arrangement.

The information on this checklist is not meant to be all-inclusive. Additional materials may be required as the review proceeds.

Submittal Requirements

- A completed Master Land-Use Application, including all required signatures (one copy)
- Affidavit or letter of agency, signed by the proper-

ty owner(s), for any agent(s) authorized to act on behalf of the property owner (one copy)

- Application fee: \$650, due at application in the exact amount
- Completed “New Residential Dock Application Requirements” checklist (one copy)
- Completed “SEPA Environmental Checklist” (two copy)
- Certified cost bid for construction of the dock (two copies)
- Detailed dock construction plans (two copies)
- Site and other plans necessary to depict the scope of the project in its entirety, including the following information (two copies):
 - Scale
 - North arrow
 - Site boundaries and dimensions, including the width of the lot at shoreline.
 - Location of the ordinary high-water mark, established by survey.
 - Location, shape and dimensions of the proposed dock.
 - Distance from the side property lines to the dock.
 - Location and dimensions of all existing structures on the site or waterward of the site.
 - The presence of docks on the adjacent properties.
- Written narrative detailing the scope of the project

(Continued on page 2)

(Continued from page 1)

in its entirety , including the following information (two copies):

- Inventory of construction materials, including type, size and amounts of materials used to construct the 1) decking, 2) framing and 3) pilings.
- Inventory of the type, size and amounts of specially treated materials being used, including the identification of treatments/preservatives being used.
- Inventory of construction equipment being used.
- Description of construction methods
- Description of any shoreline stabilization required by the project
- Description of other shoreline modification required by the project
- A numbered list of the names and addresses of the owners of all properties within 500 feet of the pro-

posed development site. The county assessor's office is the appropriate place to find property owners' names.

- One set of plain envelopes (not peel-and-stick) stamped with first-class postage (not metered) and labeled with mailing labels and numbers corresponding to the list of property owners above. If necessary, the City may require additional sets of stamped, addressed envelopes.
- Assessor's map highlighting all the parcels within 500 feet of the project.
- A sign, prepared at the applicant's expense, designed pursuant to City specifications and located at the site, notifying the public of the development. You will receive notice when it is time to post the sign.

Contact the Department of Public Works and Community Development at (425) 413-6659 with any questions.