

**CITY OF MAPLE VALLEY, WA  
SR 169 FROM WITTE ROAD SE TO SE 240<sup>TH</sup> STREET  
SUBMITTAL DATE: JANUARY 18**

**REQUEST FOR QUALIFICATIONS  
SUBMITTAL DUE DATE: JANUARY 18, 2017**

**SR169 WIDENING – PHASE 1 ROADWAY IMPROVEMENTS PROJECT FROM WITTE ROAD SE TO SE 240<sup>TH</sup> STREET ENGINEERING CONSULTANT SERVICES (PROJECT NO. T-39)**

**INTRODUCTION**

The City of Maple Valley is soliciting Statements of Qualifications (SOQ) from individuals or firms to provide design and engineering services for the addition of a northbound lane to SR 169 between Witte Road SE and SE 240<sup>th</sup> Street. All services are to be performed or supervised by individuals appropriately licensed or registered under state laws governing the practice of engineering and surveying. Consultants must be experienced in the preparation of construction drawings, bid specifications and construction cost estimates.

Interested firms must submit two (2) complete hard copies and one (1) electronic (PDF) copy of their Statements of Qualifications in a sealed package. Consultants are encouraged to submit concise and clear responses to the Request for Qualifications. Statements of Qualifications should be limited to ten (10) 8 ½" X 11" single-sided pages, including a cover letter and resumes. Please include a statement to the effect that the consultant's project lead and key members, as well as sub-consultants will not be replaced without prior approval of the City. The city reserves the right to award other applicable phases of the project to the consultant.

**PROJECT DESCRIPTION**

The purpose of the widening of SR 169 from Witte Road SE to SE 240<sup>th</sup> Street is to complete a portion of the missing gap in completion of the roadway, including curb, gutter with bicycle lanes and additional north and southbound lanes and a center/left turn lane where warranted.

The City of Maple Valley will widen and improve SR 169 from Witte Road SE to SE 240<sup>th</sup> Street approximately 2,000 linear feet or 0.38 miles. Improvements will include;

- New curb, gutter and six foot wide sidewalks on one side.
  
- Water quality treatment and stormwater requirements shall be determined from the current Department of Ecology's Stormwater Management Manual for Western Washington. Where water quality treatment is required, Spill Control (Frop-T) shall be required in addition to water quality facilities with proper maintenance access.
- Widening of SR 169 shall be required with a second northbound lane constructed for the length of the project and an additional center left turn lane at SE 240<sup>th</sup> Street and wherever else warranted.
- Widening of SR 169 will require the construction of a structural retaining wall along the east side of the project.
- ADA compliance requiring the evaluation and addition/replacement of any non-compliant curb ramps crossing SE 240<sup>th</sup> and the north side of Witte Road SE to provide the required grade, configuration, and truncated domes consistent with current WSDOT/APWA standard plans.
- Channelization improvements, including striping and RPM's to develop a three lane section with an additional center/left turn lane at the SE 240<sup>th</sup> Street intersection and wherever else warranted.
- Channelization plans on this state regulated highway shall be subject to WSDOT approval.

- Identification of additional right-of-way or easement needs along the east side of SR 169, for a retaining wall necessitated by SR 169 widening. This section has an 80' existing right-of-way and additional right-of-way along the east side will need to be acquired.
- Consultant shall provide right of way acquisition services – this project element may require at least six months.
- Survey services.

Provide a project schedule with the key project milestones; 60% plans completed by late May-early June 2017, Final P, S & E – mid-late September 2017, all necessary permitting and right-of-way acquisition to be completed with Final P, S & E.

This scope of work will not include other than minor adjustments to the vertical profile of the roadway. The estimated Construction cost of these improvements for this project is approximately \$4,000,000 to \$5,000,000.

Design Engineering Services will include assistance and coordination in project administration and management with the City of Maple Valley. Funding for the design phase of this project will be provided by the City of Maple Valley and will include Federal funding. Questions regarding this solicitation should be directed to Kim Scattarella, Capital Projects Manager, by email only at [kim.scattarella@maplevalleywa.gov](mailto:kim.scattarella@maplevalleywa.gov). For specific instructions on information to include in the proposal, refer to the section below entitled *Proposal Elements*.

The project specifications will follow 2016 WSDOT/APWA formatting and standards.

#### **RESPONSE TO THE REQUEST FOR QUALIFICATIONS:**

At a minimum, your response to the RFQ must include the following information:

1. General qualifications of the firm to perform the work as described in this RFQ.
2. Representative List of Projects – list a minimum of four previous successfully completed state highway or federal functional route improvement projects, including the firm's project team members, their assignments and year of the project.
3. Include references for each project listed above identifying the owner, contact person's name, title address, and telephone number.
4. Provide the name, phone number and office address of the project manager.
5. Describe the project manager's experience with developing and/or managing previous highway improvement projects and experience with channelization and traffic control plan approval from WSDOT.
6. Identification of proposed team members for the City's project with organizational chart and qualifications of the project manager, project engineer and other key personnel proposed for this project. Identify similar projects on which the proposed team members have jointly worked and discuss their availability to work on the City's project.
7. Describe your firm's experience with federally funded projects and use of the WSDOT LAG Manual. Discuss your firm's approach to construction management and documentation federally funded projects.
8. Ability to obligate staff and meet the project schedule.
9. Discuss and quantify your firm's past performance regarding contract change orders, both design and construction, in terms of the number and dollar amount on similar projects.

#### **SUBMITTAL DEADLINE**

Interested firms must submit two (2) complete hard copies and one (1) electronic copy (PDF) of the Statements of Qualifications should be limited to ten (10) 8 ½" X 11" single-sided pages, including a cover letter and resumes. Respondents shall submit a digital copy in addition to the printed copies.

The Statement of Qualifications must be delivered to the City of Maple Valley no later than **2:00 PM January 18, 2017** to be considered. Submittals received after this time will be automatically rejected and will not receive further consideration.

Statements of Qualification are to be addressed to:

City of Maple Valley  
Shaunna Lee Rice, City Clerk  
22017 SE Wax Road, Suite 200  
Maple Valley, WA 98038

Deliveries in person will be accepted by the City Clerk, 2<sup>nd</sup> floor, City Hall, 22017 SE Wax Road, Maple Valley, WA. No submission will be personally accepted or received in any other office. No email or facsimile submissions will be considered.

## **EVALUATION OF SUBMITTALS**

1. A City evaluation committee will review the responses to this RFQ for the purpose of identifying and recommending those firms offering, in total, the highest qualifications and experience with this type of project.
2. The City will evaluate the RFQ submissions based on the criteria in Items 1-9 above. All submittals will be reviewed and ranked according to competence and professional qualifications as well as a demonstrated ability to perform the work.
3. On the basis of the information submitted and at the City's discretion, the City may select a short list of firms for interviews. The lead members of the project team will be expected to attend any interviews scheduled with the City.
4. Final selection of a consultant will be based on submitted materials, the interview if conducted and responses from references.
5. The selection of a consultant and execution of a contract, while anticipated are not guaranteed by the City. The City reserves the right to determine which submittal is in the City's best interest and to award the contract on that basis, to reject any and all submittals, wave any irregularities of any submittal and negotiate with any potential consultant if such is deemed to be in the best interest of the City.

The City makes no commitment to any respondent to this request for Statements of Qualifications beyond consideration of the written response to this request. Preparations of materials in response to this RFQ are totally the responsibility of the consultant.

*The City of Maple Valley is an Equal Opportunity Employer and assures equal employment regardless of race, creed, color, ethnicity, national origin, sex, age, marital status, or presence of any sensory, mental or physical disability.*

This project may involve Federal Funding, local match dollars, and/or other funding sources. The City of Maple Valley in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252.42 U.S.C. 2000d to 2000d-4 and Title 49, Code Federal Regulations, Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. Therefore, all prospective consultants and vendors are advised that federally funded projects will be held to Federal EEO requirements, Title I and Title V of the American with Disabilities Act of 1990, and Title VII of the Civil Rights Act of 1964.

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