



Maple Valley City Update

June 11, 2018

Events & Activities

Jun 6	<ul style="list-style-type: none"> • Planning Commission
Jun 7	<ul style="list-style-type: none"> • Public Arts Commission • Legacy Site Task Force Special Meeting - UW Student Presentation
June 8-10	<ul style="list-style-type: none"> • Maple Valley Days
June 11	<ul style="list-style-type: none"> • City Council Meeting
June 14	<ul style="list-style-type: none"> • Legacy Suite Task Force
June 20	<ul style="list-style-type: none"> • Finance Committee • Planning Commission
Jun 23	<ul style="list-style-type: none"> • Kids' Bike Challenge & Safety Rodeo
Jun 25	<ul style="list-style-type: none"> • Parks & Recreation Commission Special Meeting • City Council Meeting
Jun 28	<ul style="list-style-type: none"> • Legacy Site Task Force

From the Desk of Laura Philpot

“If everyone is moving forward together, then success takes care of itself.”

~Henry Ford

It felt like spring was never going to show itself this year and then I blinked and now we are thinking about summer. I was wondering what happened to May, but it only took a minute to remember all the great things we've done and so many LOVE NOTES!! I could not come up with one single item to focus on, so here are some of May's highlights! You will note, by looking at the photos, that Ruby was quite busy too!

⇒ We held a ribbon cutting for a new shared use path that will increase walkability for students and other residents.



⇒ We celebrated our amazing Explorers! We rely so heavily on the Explorers to help all of our community events run smoothly. They are truly an amazing asset to the County and to Maple Valley.



Continued on page 2

- ⇒ We had a super productive Budget Kickoff Retreat with the City Council and Senior Staff. I am excited to enter into the budget process feeling we are all on the same page. I believe it will make our deliberation more efficient in the fall.
- ⇒ City of Maple Valley Staff manned the City's Celebration Station and handed snacks out cyclists on the Cedar River Trail in celebration of Bike Everywhere Day on May 18th!
- ⇒ We celebrated National Police Week followed by National Public Works Week!
- ⇒ We held a public meeting to gather input on the future of the Lake Wilderness Golf Course.
- ⇒ Our team has worked hard to get Lake Wilderness Park and Witte Road ready for Maple Valley Days!
- ⇒ Our summer is stacked up to be full of great events, programs and lots of Love Notes!



2017-2018 GOALS & OBJECTIVES

Economic Development

- Support the update of the City's zoning code and design regulations to reflect the City's vision as articulated in the updated Comprehensive Plan.
- Continue to work with the Tahoma School District to achieve its goal of opening the new high school/regional education center by August 2017 and to build a new Lake Wilderness Elementary School by 2018.
- Continue to work with the Tahoma School District to package the services of the new regional education center as an anchor to attract private commercial investment to locate living-wage jobs on the property adjacent to the new center.
- Hire an economic development coordinator for the City.

Parks & Recreation

- Facilitate process, with the Parks & Recreation Commission, to develop recreation facilities with appropriate partners to meet recreation demands from Maple Valley families through a voted bond initiative.
- Support the efforts of the same groups to craft a plan of action that will direct the projects funded by the passed voted-bond issue.
- Continue to support the community events that use the Lake Wilderness Park facilities throughout the year.

Public Safety

- Continue to work with the King County Sheriff's Office in providing good police services to City citizens through the existing contract.
- Participate in localized emergency preparedness drills utilizing the City's newly updated Emergency Preparedness Plan and the new Emergency Operations Center.
- Work with the City Police Department and our new Domestic Violence Advocate to increase community awareness of the issues pertaining to domestic violence.
- Work with public/private partnership on establishing a men's transitional housing unit within SE King County to aid our growing population of homeless men, many of whom suffer from mental health and drug addiction issues.
- Increase patrols of our trails system in and around the City.

Public Works

- Continue to support the Public Works Department staff in its efforts with the 216th SE Avenue improvement project and the planning phase of the Witte Rd. Phase 5 project.
- Continue to support City staff's efforts to use programs that will keep Maple Valley NPDES compliant (goat mowing, pond improvements, community education).
- Continue to support the Public Works staff in efforts to improve water quality of storm runoff.
- Continue involvement in regional groups dealing with transportation issues.

Quality City Services

- Continue to support efforts of Black Diamond, Covington, and Maple Valley in identifying opportunities where the three communities can work together/share resources to maximize efficiencies and better use public funds.
 - Continue strong participation in the Sound Cities Association and associated committees.
-

The City Council and City Manager represent the City's interests in a wide variety of meetings, both local and regional. Over the last month this representation has been active in the following:

City Council & City Manager Activities

Sean P. Kelly, Mayor

- City Council Meetings
- Agenda Review Meetings
- Explorer Appreciation Event/Dinner
- Shared Use Path Ribbon Cutting
- Road Naming Meeting
- Police, Fire & Military Application Event
- State Auditor Entrance Conference
- Coffee with Council
- City Manager Performance Review
- Councilor Dawson Swearing In
- EMOC Meeting
- SCA—Public Issues Committee
- Meeting with LDS Church Leaders
- Kiwanis Club of Black Diamond/Maple Valley Birth Celebration
- Maple Valley Council Photo
- Maple Valley Chamber Luncheon
- City Manager Business Breakfast
- LWES Judge for Science Fair
- King County 9th Council District Town Hall Meeting
- BINGO for Shop with a Cop: Hosted by Maple Valley Rotary
- Council Budget Retreat
- TSD Superintendent Finalist Meeting & Greet
- Annual Tri-City Council Meeting
- Tahoma National Cemetery Memorial Day Program
- TSD School Board Meeting (Golden Maple Leaf Award)
- Mayor's Meeting with Congressman Dave Reichert
- SCA Networking Event
- Lake Wilderness Golf Course Meeting
- MVPD Citizens Academy Graduation

Dana Parnello, Deputy Mayor

- City Council Meetings
- Agenda Review Meetings
- King County Explorers Appreciation Banquet
- Shared Use Path Ribbon Cutting
- City Manager Review Committee Meeting
- City Manager Review Meeting
- WRIA 8 Meeting
- TSD Superintendent Interview Panel
- Tri-City Council Meeting

Linda Johnson, Councilmember

- City Council Meetings
- Explorer Appreciation Dinner
- Library Guild Meeting
- Street Naming
- Coffee with Council
- Council Retreat Agenda Meeting
- City Manager Review Committee Meeting
- SCATBd
- Introduce Ruby to Staff
- Chamber Luncheon
- Lake Wilderness Elementary Science Fair Judge
- City Manager's Business Breakfast
- Council Budget Retreat
- TSD Superintendent Interviews
- Preparing Landmark Nomination Training
- Answered Phones at City Hall
- Tri-City Council Meeting
- Judged Senior Projects at THS
- Tahoma National Cemetery Service
- Rob Morrow Proclamation/Golden Maple Leaf Award
- Meeting with Cub Scouts
- Meeting on Lake Wilderness Golf Course

Linda Olson, Councilmember

- City Council Meetings
- Councilmember Dawson Swearing In
- Council Budget Retreat
- Finance Committee
- Lake Wilderness Elementary Science Fair Judge
- Shop with a Cop Bingo Fundraiser
- Tri-City Council Meeting
- Lions Club
- SCA Networking Dinner
- Golf Course Meeting
- City Staff Witte Road Trash Pick Up

The City Council and City Manager represent the City's interests in a wide variety of meetings, both local and regional. Over the last month this representation has been active in the following:

Erin Weaver, Councilmember

- City Council Meetings
- Council Retreat
- Finance Committee
- Council Budget Retreat
- Tri-City Council Meeting

Les Burberry, Councilmember

- City Council Meetings

Syd Dawson, Councilmember

- City Council Meetings

Laura Philpot, City Manager

- City Council Meetings
- Agenda Review Meetings
- Meeting with Kevin Brown
- Meeting with Larry Lindstrand & Bob Rohrbach
- Explorer Appreciation Dinner
- Ribbon Cutting Ceremony for Shared Use Path
- Rotary Scholarship Screening & Selection
- Sr. Staff Retreat
- Rotary Meetings
- Councilor Dawson Swearing In
- Conceptual Master Plan for King County Property
- City Manager's Business Breakfast
- UW Student LSTF Presentation
- Meeting with Councilor Johnson
- Chamber Luncheon
- Council Budget Retreat
- TSD Superintendent Interviews
- City Staff Outing
- Public Works BBQ for City Staff
- Tri-City Council Meeting

City Council & City Manager Activities



FACT (Future Actions, Conversations & Tasks)**FACT—Future Actions, Conversations & Tasks**

Date Source	Item	Description	Due Date Department	Date Resolved	Notes
6/13/2016 City Council Meeting	Budget Document Format Discussion	Send to audit committee and bring a recommendation back to full council by September.	September 2016 Finance		This is on the agenda for the May 19th Council Retreat
1/9/17	Homeless Discussion	Originally scheduled for 2/27/17 Council meeting.	City Attorney / Police	1/23/17	City Attorney is reviewing policies and code from other cities.
3/27/17	Monument near Roundabout	Look for location to relocate monument when Veteran's Memorial is constructed.	Public Works/ Community Development		
4/24/17	Litter Pick Up by Inmates	Police Department to work with the courts to develop this program for the City.	Police Department		
5/15/17	Surplus Property	Review options for removing existing covenants on the Henry Switch property.	City Manager/ Parks December 2017		Working with King County Staff
7/24/17	Student Traffic Court	Work with Tahoma High School Administration to develop a student court for traffic citations.	Police Department		Goal to resolve by 2018-2019 school year
7/24/17	Veteran's Memorial Update	Place on future agenda.	Fall 2017 City Manager City Clerk		
10/23/17	Tour of Food Bank	Schedule tour of the Maple Valley Food Bank & Emergency Services	City Manager		
1/22/18	Transportation Project	Bring back any historical information and high level cost estimates for a connection on 228th over railroad tracks	Public Works		
3/26/18	Commission Appointment Process	Bring back option for Council to consider to allow all Councilors to interview potential Commissioners	City Manager		
4/23/18	Elk Run Shed Repairs	Council request staff use in-house resources to repair the roof on the shed at Elk Run Farm	Public Works / Legal		This is on the June 11th Council agenda as a discussion item

DEPARTMENT UPDATE

Meetings/Seminars/Conferences/Networking

- Port of Seattle and Cities Economic Development Partnership Grants Meeting: Updates to the grant program were discussed as well as updates from the various cities on programs funded by the grant.
- UW Student Group Legacy Site Mid-Quarter Presentation/Check In
- Two City Council Meetings (May 14 & 29)
- Attended the Senior Staff Retreat and City Council Staff Retreat
- EDC Seattle-King County Monthly Conference Call for Economic Development Managers: Reviewed Company Leads; discussed upcoming Select USA event, and the new Regional Economic Development Association (REDA) for the Puget Sound Region
- Attended the Tri-Cities Meeting in Covington
- Attended the Chamber of Commerce Luncheon
- Attended the Maple Valley Farmers' Market Community Organization Stakeholders' Board Meeting: Agenda Items included: Flyer (Double Your Dollars), Maple Valley Days Parade, National Poster Competition and Facebook Status, "Power of Produce" campaign, Branding (Logo), Community Connections Day (Saturday, August 25), Event scheduling and Program Sponsors, 10th Anniversary Lapel Pins, Market bags, Volunteers and Staffing Agenda, Greater Maple Valley Unincorporated Area Council presentation on May 7, President's Term, Vice President required, Sponsorship in Kind

Business Recruitment & Development

- Conceptual Master Plan Meeting with Mackenzie which included a meeting with City Hall staff, a brief tour of Maple Valley, and a tour of the new Tahoma High School.
- Researched **Island Lake** and **Miracle Ranch** (<https://crisacamps.com>) as ideas for the Legacy Site. Island Lake (*Poulsbo*) offers outdoor experiences from paintball to dirt bikes for adventure-seekers. Miracle Ranch (*Port Orchard*) is western-themed property giving attendees a wild west camp experience.
- Researched Teams & Leaders (Bainbridge Island) www.teamsandleaders.com They offer team Development opportunities for individuals and companies. They have a challenge course located in north Seattle between St. Edward State Park and Bastyr University. The course is designed to provide teams with the safe and novel setting necessary for such critical experiences and conversations to occur.
- Conference Call with the Economic Development Managers from across King County. Discussion included upcoming Economic Development events, follow-up on business leads, and discussion of the new Regional Economic Development organization being formed.
- Ironman Triathlon Logistics Meeting: Discussed the routes for the swim, bike, and run to determine the Police staffing needed for the event.
- Valley Girls & Guys Cancer Walk Meeting: Discussed the walk route and the Police staffing needed for the event which will be held on Saturday, July 20, 2019 in Maple Valley. A Resolution is being drafted signifying the City's support of this event and will be presented at the City Council Meeting on Monday, June 11.
- Golf Course Consultant Open House: Input was solicited by Columbia Hospitality from the general public to help determine amenities and improvements that are needed for the Lake Wilderness Golf Course.
- NAIOP Member Networking event at Lease Crutcher Lewis at Union Stables in Seattle. I met fellow NAIOP members (Commercial Real Estate Association).
- Attended the Legacy Site ask Force Meeting. Non-profit leaders in the community made presentations to the Task Force members regarding their Big Bold Ideas (BBI).
- City of Renton Lodging Tax Advisory Committee meeting to answer questions from the members regarding the financial support that we are requesting from the City of Renton to support the Ironman Triathlon event in 2019.

DEPARTMENT UPDATE (continued)

Staff Events/Training

- Bi-weekly check-in meetings with Jennifer Cusmir (Communications Specialist)
- Bi-weekly check-in meetings with Laura
- Senior Staff Meetings (4)
- Annual Performance Evaluation given to me by Laura Philpot
- City Manager's Breakfast Meeting
- Public Works BBQ event

Client Assistance/Research

- Met with Dominique and Dane from Four Horseman Brewery in Kent to learn more about the challenges that they and Lumber House Brewery are facing from a permitting and zoning perspective. King County is updating their Ordinance related to wineries, distilleries, and breweries located in rural areas which impedes business growth for them.
- Assisted Janie Edelman (Black Diamond City Council member) with her plans for a city brochure

Public Relations

- Gathered information on **National Trails Day** (*Saturday, June 2*) and the trails in the Maple Valley area to have posted on Facebook and City website
- Met with Gary Thompson (OnMerit Design) to finalize design and content for the new Economic Development marketing folder

Economic Development

SOCIAL MEDIA UPDATE - MAY 2018

Total Page Followers (EOM)	1956
Net New Followers	45
Total Page Likes (EOM)	1902
Net New Page Likes	40
Total Page Views	381
Total People Who Viewed	253
Organic Reach (# of people who had any page content reach their screen)	30,921
Post with most clicks	New Safe Route to Schools Project Complete—SE 260th Street/SE 261st Place Path (989)
Post with most reactions	City Council Appoints Syd Dawson to Council (200)
Event with most responses	11th Annual Tri-City Meeting (64)

Communications

DEPARTMENT UPDATE

Staff completed the 2018 first quarter financial report and it is ready for review by the Finance Committee June 20, 2018. Staff will present the report to Council at the Regular Council Meeting on June 25, 2018.

Finance staff worked with City departments to compile requests to carry forward funds from 2017 to 2018 for projects not completed in 2017. Staff anticipate the completion of these projects in 2018. Staff also submitted First Quarter 2018 Budget Amendments to Council for review.

The Finance Director attended the King County Sheriff's Office "Oyster Team" meeting. Attendees included contract and administrative staff from the King County Sheriff's Office and Finance Directors from other contract municipalities. The purpose of the meeting was to discuss budgets, budget assumptions and to provide city specific information to each city.

The Washington State Auditors began the audit of the 2017 CAFR upon submission in April. They have worked with Finance staff on the Financial Statement Audit through the end of May and will have completed the Financial Statement Audit approximately mid-June. The auditors will be back on site beginning August 6th to conduct the accountability audit.

Through the month of May, IT staff have been busy with various projects and day-to-day operations. Staff rebuilt the Parks server that had failed, performed a beach-house installment assessment, worked on a server consolidation project and a plan for wireless deployment for the lodge. Additionally, staff developed a new password server system and performed a security audit for all city systems.

IT and Finance interviewed applicants for the GIS Manager position and were happy to make an offer to one of the applicants. Staff also interviewed applicants for a summer intern position and have made an offer to one of the applicants.

DEPARTMENT UPDATE

The Clerk's Office has been busy this month, although that seems to be the case more months than not lately. Activity includes passports, contracts processing, website updates, records management, public disclosure requests, supporting City Council meetings, and peddler's license. This month staff facilitated bringing on a new Councilor and a new Deputy City Clerk, exciting times as Councilor Dawson and Andrew Dacuag were welcomed. Staff assisted with the City Council Retreat as well as the 11th annual Tri-City meeting. It is Maple Valley's turn to host next year, so planning will begin in the coming months.

Staff was able to secure a grant from the Secretary of State for our on-going records management program. The Department commends Carol Blevens and Jennifer Cusmir for their work on the application. This additional funding will allow us to get more of our historical records scanned and archived.

As you saw in last week's weekly update from the City Manager staff was able to get the flagpole at the Public Works Facility installed last week. This was a fairly lengthy process and it was definitely a team effort between the City Manager, Community Development, Public Works, and the Clerk's Office. It is exciting that the City had it to display our countries flag for Memorial Day!

Our stats for the month of May are as follows:

- Passports: 47
- Pet Licenses: 9
- Website Updates: 230
- Public Records Requests: 16

DEPARTMENT UPDATE

The 2018 Community Police Academy held its graduation ceremony & potluck on Thursday, May 31st.

One student expressed his gratitude;

"I want to thank the cities of Maple Valley, Covington, and King County Sheriff's Office for placing such a great deal of importance on the conduct of this Community Police Academy. Seeing the level of dignitaries, both city officials and law enforcement, participating in the classes and allocating the resources to conduct a very successful academy is a real indicator to me of their commitment to the members of their communities. Thanks to all the Explores who participated in the academy. My sincere appreciation to all involved in conducting the 2018 Community Police Academy!!!"



Maple Valley PD - Covington PD
In Partnership With King County Sheriff's Office
Community Police Academy
Spring 2018



Police Department

STATUS OF ACTIVE CAPITAL IMPROVEMENT PROJECTS

Summit Park – P3

- Project went out to bid on May 25th
- Pre-bid meeting with contractors held May 30th
- Bid opening June 15th
- Bid award expected to go to Council on June 25th

Lake Wilderness Park Beach House Remodel – P6

- Concrete Masonry Units (CMU) approximately 100% complete
- Glulam roof beams scheduled to be installed starting week of June 4th
- Project currently on schedule for temporary occupancy of restrooms in time for July 4th Celebration



Lake Wilderness Park Playground Improvements – P6

- Project is complete!

Miscellaneous Park Planning and Improvements – P13

- No update

Lake Wilderness Elementary School Ballfield – P14

- This project is not funded at this time

Lake Wilderness Golf Course Improvements – G3 & G5

- City has contracted with Columbia Hospitality to conduct an assessment of the golf course, analyze current operations, and provide recommendations to help guide future operational and capital reinvestment. We hosted an open house on May 31st and received a lot of constructive feedback from over 120 guests. The consultant will be providing final presentation and recommendations to the City on June 25th.

Indoor Recreation Center – C1

- Project has been tabled until the Legacy Site Task Force completes their recommendation to the City Council

DEPARTMENT UPDATE

Summer in the Park

The parks staff have been very busy preparing the park for the summer. The grounds look beautiful and residents will be surprised with the new Amphitheater entrance, landscaping, split rail fence and hanging baskets. We invite everyone to come by Lake Wilderness Park and check it out.



Summer Staff Update

Your Parks and Recreation staff is busy preparing for another great summer. Without a doubt, the new Beach House is going to be the highlight of the summer at Lake Wilderness Park. However, for the Recreation & Maintenance staff there is a lot of extra planning, preparing and logistics to plan & consider for before opening day on June 23rd.

We are fortunate to have our Day Camp Manager returning this year, and the concessions & boat rental program will have an experienced staff with several returning members. Meanwhile, down on the beach, we welcome a new Beach Manager as well as two Senior Guards. Day Camp and Beach Managers have been busy recruiting and hiring support staff for their respective programs.

Opening Day(s)

The summer programs in Lake Wilderness Park will kick off per the below schedule:

June 23rd	10am	Annual Bike Challenge & Police Bike Rodeo
	Noon	Beach opens with Lifeguards, concessions & boat rentals

June 25th	Opening day of Camp Wild
-----------	--------------------------

Fall Recreation Guide

The fall edition of the City's Parks & Recreation Guide will be mailed on August 2nd with program registration beginning on August 7th.

STATUS OF ACTIVE CAPITAL IMPROVEMENT PROJECTS

Kent-Kangley Road (SR 516) and 218th Avenue SE Intersection Improvements (T42)

Design Consultant: Transpo Group USA

Construction Contract: TBD

Est. Construction Date: July 2018

Description:

This project expands the capacity of the Kent-Kangley/218th intersection by adding a west/east bound center-turn lane to accommodate left turning movements in and out of the Cherokee Bay development as well as a dedicated west-bound right-turn lane into 218th Avenue SE. This will provide a refuge lane for left turning vehicles, reducing the risk of rear end accidents and congestion from through traffic and allow left turns to cross one lane at a time. Design work is anticipated to be completed in 2018; design includes construction plans, bid specifications, and engineering cost estimates.

Current Status:

- City opened construction bids on May 31, 2018
- The apparent responsible and responsive bidder was Welwest Construction at \$679,920.00; the Engineer's Estimate was \$633,000.00 (-7.4%)
- Obtained Construction Permit from WSDOT

Past Milestones:

- Secured construction easements from Cherokee Bay HOA
- Coordinated weekly construction update outreach with Cherokee Bay HOA
- Finalized 100% Plans and bid ready documents to advertise for construction. Revised construction sequencing plan to minimize night work and maintain two way travel during the majority of construction, minimizing delay impacts to the public.
- Finalized 90% plans based on additional WSDOT comment
- SEPA NOA granted on March 2, 2018
- Received WSDOT concurrence on the layout for the channelization plan
- Submitted Project Analysis Report demonstrating justification for proposed configuration
- Completed groundwater level verification; results found in storm infiltration facilities required
- Received 60% design comments from WSDOT; incorporating suggested changes
- Presented project and solicited citizen input at November 30, 2017 CIP Public Open House
- Engineering surveying and subsurface geotechnical investigation work has been completed.
- Staff has engaged the Cherokee Bay HOA Board regarding the project amenities and requirements.
- The project team has initiated coordination with third-party utility companies for the subsurface utility investigation element of the project
- Staff has submitted the Channelization Plan and road section design to WSDOT for approval
- Stormwater inspection and analysis has been completed; inspection found pipes in excellent condition, requiring only extension rather than replacement, resulting in a project cost savings
- Submission of the SEPA to the City in November 2017

STATUS OF ACTIVE CAPITAL IMPROVEMENT PROJECTS (Continued)

SR 169 Widening (from Witte Road SE to SE 240th Street) (T39)

Design Consultant: David Evans & Associates (DEA)

Construction Contract: TBD

Est. Construction Date: June 2019

Description:

This project scope includes the installation of a second north-bound travel lane, a bike lane, and sidewalk on the east side of Maple Valley Highway from Witte Road to SE 240th Place. Additionally, this project will provide intersection improvements along this corridor as well as surface water drainage enhancements.

This will provide for enhanced traffic capacity by eliminating a serious bottleneck and provide enhanced safety for pedestrians and other non-motorized traffic.

Current Status:

- ROW offers have been drafted; staff anticipates submitting ROW acquisitions for City Council approval in June 2018.
- Finalizing WSDOT Chan Plan approval.
- 90% plans have been submitted to the City and staff is reviewing them.

Past Milestones:

- SEPA application process begun.
- Finalized coordinating with the Maple Valley Public Arts Commission for decorative design of the proposed wall face between Witte Road and SE 240th.
- ROW acquisition is ongoing; appraisals have been completed.
- Coordinated utility plan elements with Cedar Creek Water District. District indicated that they will be abandoning a short section of line near Witte Road, relocating two fire hydrants, and other minor modifications coincident with this project.
- Staff met with TIB representatives whom provided direction on improving the project's grant competitiveness for the next funding cycle.
- 90% plan revisions have begun.
- Final Chan Plan sent to WSDOT.
- Staff reviewing 60% plans and specifications.
- Presented project and solicited citizen input at November 30, 2017 CIP Public Open House.
- City did not receive TIB grant funding for the project construction.
 - Delays construction timeline to 2019.
 - Design and permitting approvals will continue to completion – "Shovel Ready Project".
 - Project should be more competitive for state and federal funding sources as "Shovel Ready".
 - Public Works staff will be consulting with TIB staff to review application to ensure application is as competitive as possible for resubmittal.
- WSDOT review of the draft Channelization Plan and Basis of Design Report completed.
- Completed project geotechnical subsurface investigation.
- Completed engineering survey for the project.
- Initiated initial meeting with affected property owners (for access management).
- Additional counts and turning movements have been analyzed specific to the Chevron at Wilderness Village to understand access characteristics unique to that business. Results and potential mitigation have been coordinated and discussed with the owner.

STATUS OF ACTIVE CAPITAL IMPROVEMENT PROJECTS (Continued)

- Staff has reviewed and given feedback on 30-percent design plans (PS&E) in October of 2017.
- Staff submitted a State TIB grant in August 2017 in the amount of \$4.5 million for the project. Project was not selected for funding.
- Environmental documents are completed/submitted to the regulatory agencies for approval.

Witte Road - SE 256th Street Intersection (T28b PHASE I)

Design Consultant: PBS

Construction Contract: TBD

Est. Construction Date: May/June 2018

Description:

The Phase I scope includes replacing the existing culvert at SE 256th Street and realigning the existing transportation geometry of this intersection so SE 256th Street aligns with Witte Road at a right angle. This will improve both the drainage and safety of this intersection. A Flood Reduction Grant from King County in the amount of \$295,000, has been obligated for the culvert replacement.

Current Status:

- City opened construction bids on May 18, 2018
- The apparent responsible and responsive bidder was Reed Trucking & Excavating at \$674,428.00; the Engineer's Estimate was \$649,000.00 (-3.9%). Staff anticipates going to City Council for the award on June 11, 2018.
- Culvert delivery on schedule. City Council approved pre-purchase of the culvert in order to compress the construction schedule.

Past Milestones:

- Bid opening on May 18, 2018.
- Project put out to construction bid on April 30, 2018
- Sole source purchase of split box culvert finalized.
 - Delivery to project after July 4, 2018
- SEPA has been completed.
- HPA permit has been submitted.
- Council approved a resolution allowing a sole source purchase of the precast split box culvert in advance of construction to eliminate substantial lead time impacts to project schedule.
- Public Works is obtaining construction easements from the adjacent property owner.
- Council approved the contract for inspection and construction management: PBS Engineering
- Review of 90% plans was completed in December 2017.
- On-schedule for construction bidding in February 2018.
- Presented project and solicited citizen input at November 30, 2017 CIP Public Open House.
- Wing wall design completed and submitted.
- Staff has received and is reviewing the 60% design for Phase I component of the project.
- Staff is substantially complete with Army Corp of Engineers (ACOE) 404 permit. SEPA has been initiated.

STATUS OF ACTIVE CAPITAL IMPROVEMENT PROJECTS (Continued)

Witte Road – Phase 4 - SE 249th Place to SE 256th Street (T28b PHASE II)

Design Consultant: PBS

Construction Contract: TBD

Est. Construction Date: June 2019

Description:

Phase II includes all remaining work on the Witte Road corridor north of the realigned SE 256th Street intersection through SE 249th Place, including pavement upgrade, sidewalks, separated bike lanes, drainage improvements, retaining walls, and intersection upgrades.

Current Status:

Remaining design and permitting efforts will move forward to third quarter (summer) of 2018. Anticipated construction as early as 2019. Funding strategy and options to be developed in June of 2018.

Past Milestones:

Current design status is approximately 90% complete. Presented project and solicited citizen input at November 30, 2017 CIP Public Open House

Surface Water Management

Cedar Downs Div. 3 Drainage Improvement Project (S-12) – On Hold

This project includes the removal and replacement of existing deteriorated storm water pipes and catch basins. Other work includes removing sediment, overgrown vegetation, and trees located within the existing detention pond. The project's scope also includes expanding the pond's volume in order to increase its capacity and improve water quality treatment. On March 27, 2017, the City's Council approved a Purchase and Sale Agreement with King County for property that will be used for a future outlet from an existing privately owned pond to Pipe Lake. Staff continues working with the property owner, who currently owns the Cedar Downs Division 3 Detention Pond, in the negotiation of additional Right-of-Way and/or easements in support of future storm water projects currently scheduled for 2018. Additional property acquisition will be required as part of project completion.

2017 Stormwater Ponds Retrofit Project – On Hold

This project scope includes retrofitting seven existing storm water retention ponds that will improve surface water quality within the City. The preliminary scope of work includes the removal of accumulated sediment, the re-installation of low permeable liners and treatment liners, modification of existing inlets and outlets needed to enhance wildlife habitat, as well as improve the aesthetic appeal of these facilities. Staff applied for a Metropolitan King County Water Quality Improvement grant in the amount of \$70,000. If the City is successful in obtaining funding, design could be completed in the spring of 2018 with construction completion possible for summer 2018. Total project costs are anticipated to be \$220,000.

DEPARTMENT UPDATE - PUBLIC WORKS

Storm Water Manager – Full Time Position

Public Works and HR conducted interviews and selected a preferred candidate and a runner up. The preferred candidate elected not to accept the job offer and the runner-up candidate also declined the job offer citing her consideration of other job offers. Two additional qualified applications have been submitted since the first selection process and are scheduled to be interviewed on May 11, 2018. Neither candidate was selected. Management is considering redefining the position and re-advertising.

Lakes Program

AquaTechnex completed the Lake Wilderness aquatic plant survey on May 22, 2018. Four Eurasian milfoil plant were found which were hand harvested and an herbicide treatment was applied on June 4, 2018 to address nuisance native vegetation.

The Lake Wilderness Citizen Advisory Committee meeting was held on May 23, 2018. The next meeting is scheduled for July 24, 2018.

Nature Vision's watershed education programs taught in Tahoma School District Schools (TSD) within the city limits are on target to instruct 1,107 TSD students by the end of the school year.

Public Works Maintenance

- Crews continue mowing and inspecting Retention/Detention (R/D) ponds.
- Crews have been working on the roadside landscaping areas, trimming bushes, pulling and spraying weeds, and applying bark. Specifically, crews have been working on beautification of the Maple Valley Parade route.
- Operations hired two temporary landscape workers in May and a third will start in June 2018.
- Crews made repairs to the irrigation system on Witte Road.

Solid Waste

Staff attended a meeting at Recology's Material Recover Facility (MRF) on May 14, 2018 along with other cities that Recology services to review information about the China Sword initiative which has resulted in a collapse of the commodity markets in China and left haulers stockpiling material and searching new markets. Staff attended a second meeting with Recology on May 24, 2018 to further define options around a potential recycling rate increase.

Staff attended the May 11, 2018 Metropolitan Solid Waste Management Advisory Committee (MSWMAC) meeting. The Committee discussed regional impacts that the China Sword initiative and also discussed comments that were received on the Draft Comprehensive Solid Waste Management Plan.

King County Public Health revised their proposed Local Hazardous Waste Management proposed rate increase changing it from a 6-year rate increase to a 2-year rate with smaller annual increases. The proposed rates, if passed by the Board of Health, would be effective for 2019/2020.

DEPARTMENT UPDATE - PUBLIC WORKS (Continued)

The residential recycling event on Saturday, May 12, 2018 collected 71 tons of recyclable material from 985 vehicle loads. Among items collected were 55,420 pounds of scrap metals, 24,500 pounds of bulky scrap wood, 13,800 pounds of shredded paper, 15,300 household batteries, 10,686 pounds of cardboard, and 1,100 gallons of used motor oil.

DEPARTMENT UPDATE - COMMUNITY DEVELOPMENT

Planning Department

The Planning Department is staying busy with building permit review and intake. Single family homes continue to come in for Arbors at Rock Creek, Canton Crossing (Sheep Farm), and Fox Pointe (237th and SE 248th Place). Staff continue to process building permit reviews for Bonaventure Senior Living, and expects the permit to be issued within the month. Finally, Marques at Maple Valley, a new 5 story mixed use project on SE 240th Way and SR-169, was deemed complete and an application accepted in May of 2018. This complete permit application vests the project to the zoning and code in place at the time of application. The project will account for 183 of the 200 available multi-family units allowed under the current Interim Zoning.

Planning Commission

The Commission continued discussion and deliberation of the Interim Zoning Ordinance regarding mixed use development. They have reached a consensus on their recommended direction regarding mixed use. The Commission will hold a public hearing on June 20th and likely vote on a recommendation to Council following consideration of public comment. Of note, developer incentives and parking requirements were discussed in addition to recommended percentages of residential mixed use/commercial.

Residential Subdivisions and Available Lots

Stats

File Number	Plat Name	Pre-Plat Approval	Potential Building Lots	Pre-Plat Expiration	Final Plat Approval	Approved Lots	Site Under Const.	Building Permits Issued				Available Building Lots
								Prior to 2016	2016	2017	2018	
CD0406-013	Ridge at Lake Wilderness	6/30/2004		N/A	2/25/2005	11	N/A	9	0	0		2
CD0609-002	Sawyer's Crest	2/10/2005		N/A	5/14/2007	50	N/A	50	0	0		0
CD0806-004	Mountain View	5/31/2005		N/A	4/12/2010	43	N/A	43	0	0		0
CD1307-002	Reserve at Maple Valley	9/28/2005		N/A	11/13/2013	60	N/A	60	0	0		0
CD0811-001	Sawyer's Crest 2	1/25/2006		N/A	2/9/2009	30	N/A	30	0	0		0
CD0812-002	Sun Ridge at Elk Run 3	5/4/2006		N/A	3/23/2009	75	N/A	75	0	0		0
CD1103-001	Rock Creek Meadows	8/15/2006		N/A	9/26/2011	34	N/A	34	0	0		0
CD1404-002	Rock Creek Reserve	9/1/2006		N/A	9/22/2014	25	N/A	22	3	0		0
CD1308-005	Arbors Phase 1	7/18/2007		N/A	1/13/2014	44	N/A	44	0	0		0
CD1406-005	Arbors Phase 2	7/18/2007		N/A	9/22/2014	34	N/A	34	0	0		0
CD1309-002	Jordan's Crossing	7/31/2007		N/A	3/24/2014	15	N/A	14	0	0		1
CD0804-004	Sun Ridge at Elk Run 4 D 1	6/12/2012		N/A	8/24/2015	59	N/A	4	22	33		0
CD1308-001	Terrace at Maple Woods	5/5/2014		N/A	7/27/2015	35	N/A	6	24	5		0
CD0602-005	Edgestone Div I (Arbors 3)	7/18/2007		N/A	2/23/2017	48	N/A			27	8	13
CD0602-005	Edgestone Div II (Arbors 4)	7/18/2007		N/A	2/23/2017	9	N/A				4	5
CD0702-001	South Fork (Sunshine Grove)	7/31/2007		N/A	4/25/2017	10	N/A			9		1
CD1506-007	Canton Crossing (Shavano)	2/9/2016		2/7/2021	5/22/2017	51	N/A		model homes	41	7	3
CD1308-004	Yellow Rock Road	4/1/2014	6	3/30/2021	8/24/2016	6	yes			1	4	1
CD0601-017	Wilderness Hills 4	10/3/2008	16	10/2/2015	No		No					0
CD0601-010	Wilderness Hills 3	12/11/2007	22	12/8/2017	2/12/2018	22	No				14	8
CD0702-010	Fox Pointe (aka Malloy)	10/5/2007	44	10/2/2017	Yes	42	Yes				7	35
CD0711-002	Sun Ridge at Elk Run 4 D 2	9/19/2012	6	9/18/2019	No		No					0
CD1602-001	Overlook at Summit Park	3/22/2017	126	3/21/2022	12/15/2017	126	Yes				1	125
CD1610-005	Northpoint at Maple Centre	3/28/2017	110	3/27/2022	No		Yes					0
CD1604-003	Cedar Peak	pending	17	N/A	No		No					0
CD1507-006	Rainier Ridge	pending	71	N/A	No		No					0
CD1609-007	Elk Run 8	6/17/2017	103	6/17/2022	No		Yes					0
CD1703-003	Trailside Final Short Plat	8/9/2016	4	5/15/2017	Yes	4	Yes			1	3	0
Total			525			829		425	49	117	48	194

Commercial Projects

File Number	Commercial Projects	Square Feet	Type	Status
CD1609-006	Lake Wilderness Mixed Use	204 residential units	New construction	Under Review
CD1501-005	St. George Episcopal	5,000	New construction	In site dev review
CD1610-001	Four Corners Mixed Use	126 residential units	New Construction	Under Review
CD1601-001	Lake Wilderness Elementary School	92,306	New Construction	Under Construction
CD1707-003	Bonaventure at Maple Valley	180,212	New construction	Design Review
CD1709-002	CVS-Wilderness Village	13,162	New construction	Design Review
	Total	290,680		

Pre-Application Conferences

Type	2018	2018 1st Quarter	2018 2nd Quarter	2018 3rd Quarter	2018 4th Quarter	2018YTD
Commercial		2	2			4
Residential		3	1			4
Other Review Meetings						0
Totals	0	5	3	0	0	8

Stats



