



**City of Maple Valley  
Lake Wilderness Lodge Art Exhibition Program  
Loan Application for Display of Artwork  
(2 Dimensional Artwork)**

**Name of Loaner:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Preferred Contact Phone #:** \_\_\_\_\_

**Secondary Contact Phone #:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**\*Preferred Exhibition Time Period:** \_\_\_ January thru March \_\_\_ April thru June

**Year:** \_\_\_\_\_ \_\_\_ July thru September \_\_\_ October thru December

**\*\*Horizontal Feet Requested:** \_\_\_\_\_

**Medium(s):** \_\_\_\_\_

\*The City of Maple Valley cannot guarantee that the preferred exhibition period will be assigned but will make every attempt to meet the requested dates

\*\*The City of Maple Valley may combine exhibits to fill the exhibition space

**Criteria for Selection:**

- Quality. The inherent quality of the work.
- Abilities of the Artist. Artists' resumes or experience should demonstrate a professional level of commitment to their work.
- Style and Nature. Artwork should be appropriate in scale, material, form, and content for the surrounding environment and architecture. Particular attention should be given to the function of the facility or place, the social and physical context of the work, and the manner in which people may interact with it.
- Maintenance and technical feasibility. Proposed materials should be appropriate for the physical environment and public usage.
- Size/Dimensions of Artwork. Artwork should be no larger than 36 inches (length or width).

**Applicants must submit the following with the Loan Application for Display of Artwork:**

1. A resume, artist's background along with an artist's statement or, if not artist, information about the loaned artwork and the art custodian.
2. Five (5) JPEG images of representative artwork for exhibition. Loaners are advised that the exhibition space is open to the general public and in turn, loaners are asked to submit work appropriate for this venue. The City will preview all art before it is exhibited and retains the right to remove pieces from the exhibit.

**Submit Loan Application for Display of Artwork Form and Attachments via:**

- Save to disc and mail via USPS to:  
ATTN Dorothy Stickney  
Maple Valley City Hall  
PO Box 320  
Maple Valley, WA 98038
- Email to [dorothy.stickney@maplevalleywa.gov](mailto:dorothy.stickney@maplevalleywa.gov)
- Hand deliver to:  
ATTN Dorothy Stickney  
Maple Valley City Hall  
22017 SE Wax Road, Suite 200  
Maple Valley, WA 98038

**If selected**, the Loaner must execute an Art Exhibition Agreement with the City of Maple Valley. Loaner also agrees to allow the City of Maple Valley to reproduce and use images or other provided by the Loaner for promoting the exhibit, the Maple Valley Public Arts Commission, and the gallery season. Submission of this application constitutes agreement to the use of the artist/owner/loaner materials in this way. The City will provide information to the media whenever possible or at the media's request. Decisions to publicize the exhibit are at the sole discretion of the media. Loaner may also include a photograph of the Loaner with or without art, for publicity purposes. Loaner is responsible for transporting, installing, and insuring his/her own artwork. Artwork must be ready for display, backed with secured, sturdy hanging wire, and framed when applicable. The City is not responsible for damage due to improper installation by the Loaner.

The Loaner acknowledges that the artwork provided for display is fully owned by the Loaner and/or the Loaner is the responsible agent for the displayed artwork. The artwork will be displayed in a public area. There is no guarantee or assurances of any kind for the protection of the artwork. The Loaner, by displaying the artwork, is undertaking all risks of loss or damage to the artwork and will make no claim against the City, its officials, agents, employees, or volunteers for any such loss or damage. The City's insurance does not cover displayed Loaner artwork. If any party makes a claim for loss or damage to the artwork, the Loaner agrees to hold harmless the City for such loss.

I hereby acknowledge and agree to the terms in this application:

**Loaner Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Contact Dorothy Stickney, Public Arts Commission Staff Liaison, at (425) 413-8800 with any questions.**