



AGENDA

MAPLE VALLEY CITY COUNCIL SPECIAL MEETING

Monday, November 4, 2019
6:00 p.m.

Lake Wilderness Lodge
22500 SE 248th Street

1. CALL TO ORDER
2. SPECIAL ACTION ITEM(S)
 - (a) Interview of Economic Development applicant(s)
 - (b) Interview of Lake Wilderness Citizen Advisory Committee applicant(s)
 - (c) Interview of Parks & Recreation Commission applicant(s)
3. PUBLIC COMMENT

This is an opportunity for the public to address the Council on any subject, which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to come to the lectern at the front of the room to have their comments recorded. Speakers should state clearly their names and addresses for the record. Please limit comments to three minutes per person.
4. ADJOURNMENT

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ORIGINAL



RECEIVED

OCT 08 2019

CITY OF MAPLE VALLEY

ENTERED

CITY OF MAPLE VALLEY
COMMUNITY SERVICES APPLICATION

ECONOMIC DEVELOPMENT COMMISSION

(Please print or type)

Name: Richard Kaalaas

Home Address: _____ Home phone: _____

Cell Phone: _____ Email address: _____

Work Address: same as above Work Phone: same as above

NOTICE

Each applicant will be interviewed in public by City Council prior to the Council meeting

***Select which the following areas of economic development listed below in which you have experience (you may select more than one if applicable). All positions are voting members.**

- Chamber of Commerce Representative Commercial Real Estate Developer Local Business owner
- Higher Education Institution Financial Institution (bank or credit union) Local School District Representative
- Workforce Development Agency, Small Business Development Center (SBDC), human resources, or staffing agency
- Public Utility (electric, water/sewer, telecommunications) Tourism Attraction/Event/Event Venue

Please answer the following questions:

1. List your educational background.

HS @ Charles Wright Academy, Tacoma
BFA @ WSU 1986

2. Please state your occupational background, beginning with your current occupation and employer (may attach resume).

Owner; Rein Fire Ranch (2001-2012 working Horse Ranch, 2012 - current Event/Wedding Venue)
Principal; True North Consulting (2000 - 2007)
VP of Visual Development; Wizards of the Coast (1997 - 2000)
Events Art Director; Wizards of the Coast (1995 - 1997)
... more in depth resume attached



COMMUNITY SERVICES APPLICATION
ECONOMIC DEVELOPMENT COMMISSION (Cont.)

3. What other special expertise do you have which would be applicable to the Economic Development Commission?

In my years as a creative director & branding specialist, I have worked a number of years with both larger corporations and smaller to medium size businesses. One of the skills I feel that I have gained from that range is the ability to both see bigger vision, while at the same time being able to discuss execution, and being able to communicate with a wide range of project participants, both visionary & labor.

4. Describe your involvement in the Maple Valley community (current or past involvement).

Greater MV/BD Chamber of Commerce Member since 2012

Maple Valley Rotarian since 2015

Hosting various fundraisers at Rein Fire Ranch

Donations of events to various fundraisers and community projects

5. Please explain why you are interested in serving in this volunteer position.

I have lived in Ravensdale since 2001, and as we developed our business at the ranch, I have been looking for ways to better serve the community. My background in both larger corp & small business I feel gives me unique insight to challenges that currently face Maple Valley today.

6. What do you see the role of the Economic Development Commission playing in the City of Maple Valley?

The evolution of a "City" has so many facets, and impacts so many sectors of the greater community, that having an EDC group allows for each facet to hopefully have a champion of sorts for balanced input, so that any city changes or measures that go to either city or public voting have been developed from a diverse knowledge base and input.

7. What do you consider to be "successful" economic development for the City of Maple Valley?

I think the key word would be balance. When a city is inviting to outside appropriate sized businesses for joining the community, while at the same time offering opportunities for local business options. Then with business ratio balanced with residential ratio.



COMMUNITY SERVICES APPLICATION
ECONOMIC DEVELOPMENT COMMISSION (Cont.)

Attendance & Training Requirements

Appointments to this commission will require your consistent attendance at regularly scheduled meetings. Are you able to meet this requirement?

Daytime meetings (a check indicates yes) Evening meetings (a check indicates yes)

Appointment to this commission will require you complete Open Public Meetings Act and Public Records Act training within the first 30 days following appointment. Are you able to meet this requirement? (a check indicates yes)

Please return this application by the deadline, by mail, to:

City of Maple Valley
Attention: City Clerk
P. O. Box 320
Maple Valley, WA 98038
Phone: 425-413-8800
Fax: 425-413-4282

RICHARD H. KAALAAS

EXPERIENCE

January 2012 to present

Owner/Operator

Premier Wedding & Special Event Venue located 45 minutes from downtown Seattle and Tacoma. Duties include Client Management, Officiating DJ/MC Services, Event Planning, Facility Development & Management.

Rein Fire Ranch

January 2007 to present

Principal

Principal of a design & brand consulting sole proprietorship, specializing in product design, marketing design, packaging, website consulting and avatar world building. Clients include: Mogo Design Inc., Hidden City Games, GenCon LLC, Flowplay, Inc., InVision Composites LLC., Bucky, Inc., Microsoft, Inc, Alaska Airlines, Inc.
Project specific information and references available upon request.

Kaalaas Creative & Brand Development

January 2000 to 2007

Principal

Principal of a consulting & interactive media design group of around 15 employees, featuring a very short, but deep client list such as Hasbro Inc., EA-Vancouver, Wizards of the Coast.

True North Consultants, Inc

January 1997 to January 2000

VP of Visual Development

Leading a visual creative department of 55 professionals, consisting of designers, art directors, illustrators, sculptors, new media designers, and technical specialists. Developing all the product, marketing and interactive design for the company as a whole.

Wizards of the Coast, Inc.

November 1995 to January 1997

Events Art Director

Developing graphic direction for all event oriented activities, local, regional as well as for the Magic™ World Championships. Fulfilling graphic needs for game product lines, including POP, merchandising, and marketing promotions.

Wizards of the Coast, Inc.

November 1993 to November 1995

Digi/Graphix Supervisor

Supervise the computer graphics production art department with a total of 8 employees. Assisted in researching and purchasing a high end computer system to increase the efficiency in designing and color separation.

Sun Sportswear, Inc.

September 1992 to October 1993

Q.C. Technical Engineering Specialist

Overseeing sub-contracted design and color separations. Supervising the Art Department in color separation techniques, both photographically and electronically.

Sun Sportswear, Inc.

REFERENCES

Daniel Cheyne

Jeff Steele

Brad Hutchison

EDUCATION

Washington State University, Pullman, WA

BFA, 1986 Major : Fine Arts, Graphic Design

EXTENDED INFO

Please contact me for more extensive information on any topic, such as Community Work & Industry Assoc..



Date: November 4, 2019
To: Mayor Kelly and Councilmembers
From: Tawni Dalziel, Director of Community Development and Public Works
Subject: Lake Wilderness Citizen Advisory Committee Candidate Interviews

Background

Recruitment to fill two regular voting member positions and one or more alternate non-voting member positions on the 2020/21 Lake Wilderness Citizen Advisory Committee (LWCAC) got underway in September 2019. Applicant candidates, if appointed, would serve two-year terms.

Staff received Community Service Applications from the following three individuals on the following dates below. All three candidates are qualified, have served on the LWCAC in the past, and are Lake Wilderness shoreline property owners.

Laurie MacKenzie September 18, 2019
Dave Barber September 23, 2019
Charles Benedict September 30, 2019

Laurie MacKenzie M.D. has served on the LWCAC as an alternate non-voting member in 2018 and 2019. Ms. MacKenzie seeks a regular voting member appointment, however, she would accept an alternate non-voting member appointment.

Dave Barber has served on the LWCAC as a Chair and Regular Voting member for a total of 6 years, and he continues to periodically attend LWCAC meetings. Mr. Barber seeks an appointment to a regular voting member position.

Charles Benedict has served on the LWCAC as an alternate non-voting member in 2013 and 2014. Mr. Benedict seeks an appointment to a regular voting member position, however, he would accept an alternate non-voting member appointment.

The LWCAC is comprised of six members; five regular voting members and one (or more) alternate non-voting members. Four of the positions; three regular voting member positions and the non-voting alternate member positions are filled by citizens-at-large that reside in, or own property in Maple Valley with at least one position required to be a Lake Wilderness shoreline property owner. All citizen-at-large appointed members serve two-year terms. Member terms are staggered for committee continuity. Two voting member positions without term limits are filled by a representative from King County Department of Natural Resources and a representative from the City of Maple Valley.

Recommended Action

Forward the three above candidate applicants for potential appointments at the November 12, 2019 Special Council Meeting.

Attachments

1. Laure MacKenzie M.D. Application
2. Dave Barber Application
3. Charles Benedict Application

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CITY OF MAPLE VALLEY
COMMUNITY SERVICE APPLICATION

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SEP 18 2018

CITY OF MAPLE VALLEY

FOR MEMBERSHIP ON THE

LAKE WILDERNESS CITIZEN ADVISORY BOARD

City Board or Commission (Please type or print)

Name Laurie Mackenzie

Home address

Maple Valley 98038

Home Phone

Work address

Email:

do f

Work Phone

Are you a Maple Valley resident? Yes Length of residence 6 yr

Do you own property on the Lake Wilderness shoreline? yes

1. List your educational background.

Tahoma HS 1979

University of Washington BA kinesiology 1983

Rush Medical College, MD 1988

Denver Affil Residency in Emergency Medicine, 1992

2. Please state your occupational background, beginning with your current occupation and employer.

staff physician, City MD 2017-current

" Valley Medical Center 2014-2017

" Overlake Medical Center 1996-2014

" Denver General Hospital 1992-1996

3. Describe your involvement in the Maple Valley community.

I have been a member of the Lake Wilderness Preservation Assoc. since 2013 and served on the board from 2014-2018.

My daughter is a sophomore at THS and she, therefore we, are very involved in the band program

I have served on the CAT for the past 2 years

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying

My science background helps me understand the processes involved in the treatment of the lake and the importance of maintaining balance in the biome.

- 5. List the addresses of property you own in Maple Valley and the type of property. (Residential or commercial.)

- 6. Are you an official representative of a homeowner's association or other group? If so, please name the group.

no

- 7. Describe why you are interested in serving in this position.

I love Lake Wilderness. It is a precious asset to our community which is taken for granted by so many. I want to help preserve it for now and for future generations.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? yes Daytime meetings? yes

Please return this application by the deadline to:

City of Maple Valley
 City Clerk
 PO Box 320
 Maple Valley, WA 98038
 Phone: 413-8800
 Fax: 413-4282

Or bring it to City Hall located at:

22017 SE Wax Road, Suite 200

Thank you for taking the time to fill out this application. Volunteers play a vital role in the Maple Valley government. We appreciate your interest.

SEP 23 2019

CITY OF MAPLE VALLEY

ENTERED

CITY OF MAPLE VALLEY COMMUNITY SERVICE APPLICATION

COPY

FOR MEMBERSHIP ON THE

LAKE WILDERNESS CITIZEN ADVISORY BOARD

City Board or Commission (Please type or print)

Name DAVID BARBER

Home address _____

ESS

Home Phone 50

Work address _____

Work Phone _____

Are you a Maple Valley resident?

YES

Length of residence

50 years on Lake wilderness

Do you own property on the Lake Wilderness shoreline?

YES

1. List your educational background.

Portland State

2. Please state your occupational background, beginning with your current occupation and employer.

Retired Commercial Airline Pilot

32 years as Captain

3. Describe your involvement in the Maple Valley community.

I WAS ONE OF THE ORIGINAL HOMEOWNERS TO OREGONIZE AND CLEAN UP THE LAKE. I HAVE SERVED IN VARIOUS POSITIONS ON THE LWPA, INCLUDING CHAIR. I ORGANIZED THE FIRST M/POOL PATROL ON LAKE WILDERNESS. I CONTINUE TO THIS DAY DOING THE PATROL.
(OVER PLEASE)

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

CONTINUE SECTION 3

I SERVED ON THE ORIGINAL CAC COMMITTEE FOR THE CITY AND ALSO CHAIRED THE COMMITTEE.

I WORKED ON THE DEVELOPING OF THE FIRST LAKE PLANT. I STILL WORK ON LAKE WHERE NEEDED.

I SERVED ON THE TASHOMA TRIANCY BOARD FOR THREE YEARS.

THE OTHER ITEM I AM TRULY PROUD OF IS I AM A RECIPIENT AND PROUD HOLDER OF THE GOLDEN MAPLE LEAF AWARD GIVEN TO ME BY THE CITY.



09/20/19

5. List the addresses of property you own in Maple Valley and the type of property.
(Residential or commercial.)

6. Are you an official representative of a homeowner's association or other group? If so, please name the group.

_____ NO _____

7. Describe why you are interested in serving in this position.

I want to continue keeping our lake in the condition we now have it after years of work.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? *yes* Daytime meetings? *yes*

Do not want to be an alternate!

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CITY OF MAPLE VALLEY
COMMUNITY SERVICE APPLICATION

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SEP 30 2019

FOR MEMBERSHIP ON THE

LAKE WILDERNESS CITIZEN ADVISORY BOARD

CITY OF MAPLE VALLEY

City Board or Commission (Please type or print)

Name CHARLES BENEDICT

Home address _____

CELL
~~Home~~ Phone

Work address _____

Work Phone _____

Email: _____

Are you a Maple Valley resident? Y

Length of residence 10 YRS

Do you own property on the Lake Wilderness shoreline? Y

1. List your educational background.

BA. Business - CWSU
TAHOMA H.S. GRAD. (BRICK H.S.)

2. Please state your occupational background, beginning with your current occupation and employer.

1. RETIRED 2002
2. TOYOTA D.P. MANAGER
3. GTE D.P. MANAGER
4. BOEING D.P. ANALYST

3. Describe your involvement in the Maple Valley community.

CURRENTLY SUPPORTING A LITTLE FREE LIBRARY
IN THE ARBORETUM, & VOLUNTEER MILFOLL PATROL.
PREVIOUSLY - VOLUNTEER READING TUTOR AT LAKE
WILDERNESS & ROCK CREEK ELEMENTARY SCHOOLS,
ON LIBRARY ADVISORY BOARD & CAC BOARD (ALTERNATE)
OFFICER ON LWPA BOARD. VOLUNTEER FOOD BANK DRIVER.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

SEE ABOVE BOARD EXPERIENCE.
KING COUNTY NOXIOUS WEED CLASS.
" " AQUATIC " "
CERTIFIED TO APPLY CHEMICALS TO WEEDS.

5. List the addresses of property you own in Maple Valley and the type of property.
(Residential or commercial.)

ONLY THE ONE RESIDENCE

6. Are you an official representative of a homeowner's association or other group? If so, please name the group.

NO

7. Describe why you are interested in serving in this position.

I AM CONCERNED ABOUT DIANA PISTOL'S
PENDING RETIREMENT AND THINK IT MIGHT
BE USEFULL TO HAVE SOME OLD HANDS AROUND TO
HELP TRANSITION.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? YES Daytime meetings? YES

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The City of
MAPLE VALLEY



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OCT 03 2019

CITY OF MAPLE VALLEY



The City of
MAPLE VALLEY
Parks & Recreation

ENTERED

**CITY OF MAPLE VALLEY
COMMUNITY SERVICES APPLICATION
PARKS & RECREATION COMMISSION**

(Please print or type)

Name: Laurel Hubert

Home Address: _____ Home phone: _____

Cell Phone: _____ Email address: _____

Work Address: n/a Work Phone: n/a

NOTICE
Each applicant will be interviewed in public by City Council prior to the Council meeting

* Do you reside within the corporate limits of the City of Maple Valley?

YES NO

Please answer the following questions:

1. List your educational background.

2006 - BA in Urban Studies and Planning
California State University, Northridge

2. Please state your occupational background, beginning with your current occupation and employer (may attach resume).

While I am currently a stay-at-home mom, I was previously employed by the LA County Metropolitan Transportation Authority as a Planning and Project Manager. My projects

were located in North Los Angeles County, funded primarily with Prop C funds.



**COMMUNITY SERVICES APPLICATION
PARKS & RECREATION COMMISSION (Cont.)**

3. What other special expertise do you have which would be applicable to the Parks & Recreation Commission?

In addition to my years as a Planning and Project Manager I have several years' experience in the hospitality industry. Prior to moving to Maple Valley in 2016, I was a voting member on the Issaquah City Planning Commission.

4. Describe your involvement in the Maple Valley community (current or past involvement).

I currently serve as an alternate on the Maple Valley Parks and Rec. Commission. I am also an active member of the Glacier Park Elementary PTSA.

5. Please explain why you are interested in serving in this volunteer position.

I believe that every member of the community should take an active role in the growth and successful development of our City, and I feel strongly that serving on the PRC is an excellent way for me to contribute to the community.

6. What do you see the role of the Parks & Recreation Commission playing in the City of Maple Valley?

I believe the PRC serves as the face of the Parks department, and provides a public forum where members of the community can voice their opinions and concerns about the many aspects of the Parks Department.

7. What do you consider to be "successful" as it relates to Parks & Recreation for the City of Maple Valley?

Programs that appeal to many different members of the community, high attendance rates at various parks and events, actively engaging the public at each stage of the planning/development/execution of programs and facilities.



**COMMUNITY SERVICES APPLICATION
PARKS & RECREATION COMMISSION (Cont.)**

Attendance & Training Requirements

Appointments to this commission will require your consistent attendance at regularly scheduled meetings. Are you able to meet this requirement?

Daytime meetings (a check indicates yes) Evening meetings (a check indicates yes)

Appointment to this commission will require you complete Open Public Meetings Act and Public Records Act training within the first 30 days following appointment. Are you able to meet this requirement? (a check indicates yes)

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MAPLE VALLEY



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OCT 03 2019

CITY OF MAPLE VALLEY

The City of
MAPLE VALLEY
Parks & Recreation

**CITY OF MAPLE VALLEY
COMMUNITY SERVICES APPLICATION
PARKS & RECREATION COMMISSION**

(Please print or type)

Name: Timothy Calohan

Home Address: _____ Home phone: _____

5 _____ Email address: _____

Work Address: _____ Work Phone: _____

NOTICE

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* Do you reside within the corporate limits of the City of Maple Valley?

YES NO

Please answer the following questions:

1. List your educational background.

BS Civil Engineering
Masters Public Administration

2. Please state your occupational background, beginning with your current occupation and employer (may attach resume).

National Oceanic and Atmospheric Administration (NOAA)
Professional Civil Engineer and Program and Project Manager -
-Manage diverse facilities infrastructure projects all over the United States for NOAA.



**COMMUNITY SERVICES APPLICATION
PARKS & RECREATION COMMISSION (Cont.)**

3. What other special expertise do you have which would be applicable to the Parks & Recreation Commission?

- *I am a current Maple Valley Parks & Recreation Commissioner, so I have a working knowledge of the position and requirements.
- *I utilize the parks, trails, and open spaces within Maple Valley with my family
- *I am professional civil engineer and certified project management professional, so I am adept at thinking outside the box to solve problems or come up with solutions

4. Describe your involvement in the Maple Valley community (current or past involvement).

- *I am a current Maple Valley Parks & Recreation Commissioner, so I have a working knowledge of the position and requirements.
- *I have been a flag football referee in Maple Valley for the last 3 years
- *I volunteer coach T-Ball for the City of Maple Valley
- *I attend MV Days, Family 4th, and many other community events with my family.
- *I have volunteered on numerous occasions for community and city clean up days.
- *Two of my daughters are part of the MV Girls Scouts

5. Please explain why you are interested in serving in this volunteer position.

- *It's a wonderful way to be involved and support our amazing City as we continue to grow and evolve.

6. What do you see the role of the Parks & Recreation Commission playing in the City of Maple Valley?

- *Assisting City Council on matters dealing with parks, trails, open spaces, and recreation facilities and programs within the City of Maple Valley.
- *The commission also helps to provide City Council a diverse team of city residents who assist in a variety of functions, such as: reviewing existing ideas, providing and vetting new ideas, encourages community involvement and information sharing, and helping present solid ideas related to our parks, trails, open spaces, recreations facilities, and recreation programs.

7. What do you consider to be "successful" as it relates to Parks & Recreation for the City of Maple Valley?

- *Supporting the community and ensuring our city continues to have access to a wonderful array of outdoor resources and recreational activities and to ensure we are constantly looking at ways to improve our services for our community as it changes over time.
- *Some specific success stories would be the construction and opening of Summit Park, the new Lake Wilderness Boathouse, and the upgrade to the playground equipment at the Lake Wilderness.



The City of
MAPLE VALLEY
Parks & Recreation

**COMMUNITY SERVICES APPLICATION
PARKS & RECREATION COMMISSION (Cont.)**

Attendance & Training Requirements

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Daytime meetings (a check indicates yes) Evening meetings (a check indicates yes)

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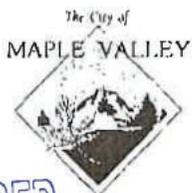
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OCT 03 2019

CITY OF MAPLE VALLEY



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**CITY OF MAPLE VALLEY
COMMUNITY SERVICES APPLICATION
PARKS & RECREATION COMMISSION**

(Please print or type)

Name: Rosemary Boelens

Home Address: _____ Home phone: _____

Cell Phone: _____ Email address: _____

Work Address: _____ Work Phone: _____

NOTICE
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*** Do you reside within the corporate limits of the City of Maple Valley?**

YES NO

Please answer the following questions:

1. List your educational background.

Rensselaer Polytechnic Institute, BS Aeronautical Engineering, 2010
Seattle University School of Law, J.D., magna cum laude, 2013

2. Please state your occupational background, beginning with your current occupation and employer (may attach resume)

Attorney, Phillips Burgess PLLC (current)
*see resume attached



**COMMUNITY SERVICES APPLICATION
PARKS & RECREATION COMMISSION (Cont.)**

3. What other special expertise do you have which would be applicable to the Parks & Recreation Commission?

I think my background as a real estate, land use, and environmental attorney can provide some practical expertise to some of the work done by the Commission, including development and use of real property. Additionally, I can bring an analytical mindset to reviewing information and making recommendations. Finally, I think my experience with acting as a facilitator and guiding clients through disputes and negotiations has provided me with an excellent backdrop for working collaboratively with teams of people with diverse viewpoints.

4. Describe your involvement in the Maple Valley community (current or past involvement).

I am a relatively recent transplant to the Maple Valley community, having just moved here from Kent in July of 2018. My family and I love living here and love participating in community events. My oldest daughter started Kindergarten at Cedar River Elementary School this year, and I have joined the PTO and signed up to volunteer in the school. I am looking forward to continuing to participate in community events and volunteer with the community!

5. Please explain why you are interested in serving in this volunteer position.

I am interested in serving on the Parks and Recreation Committee because I think the parks and recreation opportunities are one of the best assets of the Maple Valley community and I want to be a part of maintaining and growing those opportunities. Offering spaces, events, and opportunities for people to come together is crucial to build community and is one of the reasons we fell in love with this city. I want to be a part of continuing that legacy. I also am interested in eventually being involved in serving in local government in some capacity, and I think this would be an ideal way to begin building experience.

6. What do you see the role of the Parks & Recreation Commission playing in the City of Maple Valley?

I think the Commission's role is to act as a representative body of stakeholders for the parks and recreation facilities, programs, and events and to advise the City Council accordingly after carefully reviewing, analyzing, and evaluating information provided by City Staff.

7. What do you consider to be "successful" as it relates to Parks & Recreation for the City of Maple Valley?

To me, success for Parks and Recreation for Maple Valley means that our City can offer opportunities for everyone to participate in and be a part of the community. Maintaining the facilities, trails, and spaces we already have; offering programs; and holding events that are inclusive and accessible for all members of the Community.



**COMMUNITY SERVICES APPLICATION
PARKS & RECREATION COMMISSION (Cont.)**

Attendance & Training Requirements

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Maple Valley, WA 98038
Phone: 425-413-8800
Fax: 425-413-4282**

ROSEMARY "ROSIE" BOELENS

Real estate and business attorney specializing in timber land acquisition and management, title review and title defect clearing, and serving small businesses at all stages, including formation, asset purchase and sale, and entity governance.

EXPERIENCE

MARCH 2018 - PRESENT

JANUARY 2015 – MARCH 2017

ASSOCIATE ATTORNEY, PHILLIPS BURGESS PLLC

Practice areas include commercial and real estate law and business law. Notable projects included: facilitating closing of timber land acquisitions in Washington, Oregon, and Alaska totaling over 30 million dollars; advising on and drafting documentation for a private placement of securities; drafting standardized purchase and sale agreements for Washington builder; assisting client set up national storage brand, including real property and business acquisitions and entity formations.

MARCH 2017 – MARCH 2018

ATTORNEY; OWNER, TEPHRA LAW, PLLC

Small business practice areas included entity formation, asset purchase and sale, reorganization, and other governance matters. Real estate practice areas included acquisition and management of timber land in Washington and Oregon, title review and title defect clearing, easement review and preparation, and commercial leases.

DECEMBER 2013 DECEMBER 2014

ESCROW CLOSER, ESCROW PROFESSIONALS OF WASHINGTON

Acted as an escrow officer for residential real estate transactions. Duties included reviewing purchase and sale agreements, reviewing title reports, preparing deeds, preparing HUD-1 Settlement Statements, and facilitating execution of all documents.

EDUCATION

MAY 2013

JURIS DOCTOR, SEATTLE UNIVERSITY SCHOOL OF LAW

Magna Cum Laude; Editor-in-Chief, Seattle Journal of Environmental Law

Honors: Dean's List (2012-13); Alaska Law Scholarship; Year End Achievement Scholarship; CALI Awards for Legal Writing I and Environmental Law Fundamentals; Finalist, Cheney and Metzger Legal Writing Competition

Publications: Rosemary D. Boelens, *Protecting Alaska's Coastal Ecosystems: The Story of the Cook Inlet Belugas*, 3 SEATTLE J. ENVTL. L. 181 (2013)

MAY 2010

BACHELOR OF SCIENCE, RENSSELAER POLYTECHNIC INSTITUTE

Bachelor of Science, Aeronautical Engineering; Minor, Materials Science Engineering

INTERESTS AND ACTIVITIES

Active volunteer with the Housing Justice Project in Kent, Northwest Immigrant Rights Project, and Immigrant Families Advocacy Project. Member of the CREW South Sound Committee. Personal interests include cooking, competing in triathlons, watercolor painting, and spending time with family.