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## ECONOMIC DEVELOPMENT COMMISSION AGENDA

City of Maple Valley - City Hall  
Large Conference Room  
22017 SE Wax Road, Suite 200  
Maple Valley, WA 98038

January 21<sup>th</sup>, 2020  
7:30am – 9:30am Regular Meeting

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1. Call to Order Sally
2. Roll Call Sally
3. Public Comment (*not related to a public hearing*) Sally
4. Approval of Agenda Sally/Commission Members
5. Approval of Minutes – December 17<sup>th</sup>, 2019 Sally/Commission Members
6. Economic Development Manager Update Tim
7. 2020 Port of Seattle Economic Development Grant (select project) Tim
8. Joint Meeting Topics Discussion / 2020 Work Plan Sally
9. Data from Business Licenses Sally/Mike/Tim
10. Commission Vacancies Update (interviews Tues. Feb. 18) Sally/Tim
11. Legacy Site / Community Development Update Tawni/Matt
12. Follow Up Items Sally
13. For the Good of the Order Sally/Commission Members
14. Announcements of Upcoming Meeting:

**Special Meeting – Joint Meeting with Planning Commission**  
**Wednesday, January 29, 2020 at 6:30 p.m.**  
**Lake Wilderness Lodge**  
**22500 SE 248<sup>th</sup> Street**  
**Maple Valley, WA**

**Regular Meeting**  
**Tuesday, February 18, 2020, at 7:30 am**  
**City Hall – Large Conference Room**  
**22017 SE Wax Road, Suite 200**  
**Maple Valley, WA**

15. Adjourn

Agenda items may be added or removed at the Commission's discretion.  
Americans with Disabilities Act (ADA) reasonable accommodations provided upon request.  
Please call Andrew Dacuag, Deputy City Clerk, at 425-413-8800.

## PRELIMINARY

**CITY OF MAPLE VALLEY, WASHINGTON  
ECONOMIC DEVELOPMENT COMMISSION  
MINUTES OF SPECIAL MEETING  
Tuesday, December 17<sup>th</sup>, 2019  
City of Maple Valley – City Hall  
Large Conference Room  
22017 SE Wax Road – Suite 200**

### 1. Call to Order

Commissioner Erica Dial called the meeting to order at 7:33 am.

### 2. Roll Call

Commissioners present: Roleta Batiste (Roleta's last meeting), Lori Cloud, Erica Dial, Rich Kaalaas and Kirk Lantier

Commissioner Ty Pendergraft arrived at 7:50 a.m.

Absent: Chair Sally Mohr, Vice Chair Mike Zahajko – staff was notified.

Staff present: Tim Morgan (Economic Development Manager); Matt Torpey (Community Development Manager); and Andrew Dacuag (Deputy City Clerk).

### 3. Public Comment (not related to a public hearing)

There was no public comment.

### 4. Approval of Agenda

**MOTION** to approve the agenda made by Commissioner Lantier, seconded by Commissioner Batiste. Motion carried 5-0.

### 5. Approval of Minutes – November 19<sup>th</sup>, 2019

**MOTION** to approve the minutes was made by Commissioner Lantier, seconded by Commissioner Cloud. Motion carried 5-0.

### 6. Economic Development Manager Update (Tim Morgan)

Economic Development Manager Tim Morgan addressed:

- Meeting will be Commissioner Roleta Batiste's last as her term is expiring, a certificate of appreciation was presented to her for her work on the commission
- The City officially announced it will be hosting the IRONMAN 70.3 Washington – Maple Valley Triathlon on Sunday, September 20, 2020
- Washington Economic Development Association (WEDA) their 2020 legislative agenda
- P3 (Public/Private Partnership) Conference attended by Economic Development Manager Morgan and Public Works Director Tawni Dalziel to get information on public/private partnership opportunities
- Adaptations of the Legacy Site plan to include some form of lodging within the site to be considered by City Council

## **PRELIMINARY**

**MOTION** for Commissioner Kaalaas to reach out to surrounding venues to ask for statistics on the number of out of town clients will have attending events for the purpose of gaining data on lodging needs in the area made by Commissioner Lantier, seconded by Commissioner Cloud.

- Taryn Hornby from Green River College spoke on what Green River offers to small businesses in the community. Ms. Hornby will be assigning someone from Green River College to serve on the Economic Development Commission

### **7. 2020 Port of Seattle Economic Development Grant Update**

Economic Development Manager Morgan discussed possible uses for the grant, topic will be brought back for discussion for final decision at the next regular meeting.

### **8. 2020 Work Plan**

This topic will be brought back for discussion at the next regular meeting, Economic Development Manager Morgan would like commission chair and vice chair present for this discussion.

### **9. Data from Business Licenses**

No discussion took place on this topic, Economic Development Manager Morgan will add this topic to the regular meeting agenda on January 21<sup>st</sup> for discussion.

### **10. Commission Vacancies Update**

Economic Development Manager Morgan mentioned the two remaining commission openings are posted on the City website.

### **11. Legacy Site/Community Development Update**

Community Development Manager Matt Torpey provided the commission with an update on the Legacy Site and current development projects in the City.

### **12. Follow Up Items**

Commissioner Rich Kaalaas suggested that funds from the 2020 Port of Seattle Grant be used towards the creation of a “sizzle” video promoting the City of Maple Valley.

### **13. For the Good of the Order**

Commissioner Lori Cloud updated the commission on two levies that will be presented to voters in February by the Tahoma School District.

### **14. Announcements of Upcoming Meeting**

REGULAR BUSINESS MEETING  
Tuesday, January 21<sup>st</sup>, 2020, 7:30 am  
Maple Valley City Hall  
22017 SE Wax Road, Suite 200, Maple Valley

## **PRELIMINARY**

SPECIAL MEETING – Joint Meeting with Planning Commission  
Wednesday, January 29<sup>th</sup>, 2020, 6:30 p.m.  
Lake Wilderness Lodge  
22500 SE 248<sup>th</sup> Street, Maple Valley

### **15. Adjourn**

The meeting was adjourned at 8:46 am.

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Andrew Dacuag  
Deputy City Clerk