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**ECONOMIC DEVELOPMENT COMMISSION  
SPECIAL MEETING AGENDA**

**June 16<sup>th</sup>, 2020  
8:00am – 9:30am**

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**THIS IS OFFERED AS A ZOOM MEETING ONLY. CALL IN AND JOINING INFORMATION AS FOLLOWS:**

**Dial In option: 1-253-215-8782 Meeting ID: 915 3995 4836 Password: 856565**

<https://maplevalleywa.zoom.us/j/91539954836?pwd=b3FMdHoxeIF3SGMzeGMvcSsvbVRtQT09>

1. **Call to Order** Vice Chair
2. **Roll Call** Vice Chair
3. **Public Comment**

There shall be no oral public comment at this meeting. Only written public comment will be accepted and shall be included with the minutes. Written public comment should be submitted by email to [webmaster@maplevalleywa.gov](mailto:webmaster@maplevalleywa.gov) by **10:00 AM on Monday, June 15, 2020** and should include the name and address of commenter.

4. **Approval of Agenda** Commission
5. **Approval of Minutes** – February 27, May 19, 2020 Commission
6. **CARES ACT Funding** (State/King County) Commission
7. **Review Business Survey Questions by Dr. Ali Modarres** (*UW Tacoma*) Commission
8. **For the Good of the Order** (*written only*) Commission
9. **Announcement of Upcoming Meeting**

**Regular Business Meeting**

Tuesday, July 21, 2020, at 7:30 am  
City Hall – Large Conference Room  
22017 SE Wax Road, Suite 200  
Maple Valley, WA

**10. Adjourn**

Agenda items may be added or removed at the Commission's discretion.  
Americans with Disabilities Act (ADA) reasonable accommodations provided upon request.  
Please call Andrew Dacuag, Deputy City Clerk, at 425-413-8800.

## PRELIMINARY

**CITY OF MAPLE VALLEY, WASHINGTON  
ECONOMIC DEVELOPMENT COMMISSION  
MINUTES OF SPECIAL REGULAR MEETING  
Thursday, February 27, 2020  
City of Maple Valley – City Hall  
Large Conference Room  
22017 SE Wax Road – Suite 200**

### **1. Call to Order**

Chair Sally Mohr called the meeting to order at 7:38 am.

### **2. Roll Call**

Commissioners present: Lori Cloud, Erica Dial, Rich Kaalaas, Kirk Lantier, Ty Pendergraft and Vice Chair Mike Zahajko

Staff present: Economic Development Manager Tim Morgan and Deputy City Clerk Andrew Dacuag

### **3. Public Comment (not related to a public hearing)**

There was no public comment.

### **4. Approval of Agenda**

**MOTION** to approve the agenda made by Commissioner Lantier, seconded by Commissioner Dial. Motion carried 7-0.

### **5. Approval of Minutes – January 21<sup>st</sup>, 2020**

**MOTION** to approve the minutes was made by Commissioner Pendergraft, seconded by Commissioner Kaalaas. Motion carried 7-0.

### **6. Welcome New EDC Members**

Economic Development Manager Tim Morgan updated the Commission on Council appointments of Lori Cloud and Kirk Davis to serve on the Economic Development Commission.

### **7. Economic Development Manager Update (Tim Morgan)**

Economic Development Manager Tim Morgan addressed:

- City branding project is still on-going
- Attended the WEDA (Washington Economic Development Association) Conference; Snohomish County Economic Development Conference
- Working with the City of Issaquah on joint advertising opportunities
- City staff is working on sponsorships for the IRONMAN event
- Videographer has been hired for various City-related projects

## **PRELIMINARY**

### **8. Joint Meeting with Planning Commission Debrief**

Chair Mohr, Vice-Chair Zahajko, Commissioner Pendergraft and Commissioner Kaalaas all shared positive comments on the Joint Meeting held with the Planning Commission and look forward to continuing work together.

### **9. Attendance at Planning Commission Meetings**

Economic Development Commissioners signed-up to attend scheduled Planning Commission meetings that might be of interest to the EDC.

### **10. Review Scope of Work for Port of Seattle Grant Project**

The EDC reviewed the scope of work for the Port of Seattle Grant Project. Economic Development Manager Morgan will submit project for consideration for the grant.

### **11. 2020 EDC Work Plan**

The Commission discussed the current work plan and will send any updates or new ideas to Deputy City Clerk Dacuag. Discussion of topic will continue at the next regular business meeting.

### **12. Data from Business Licenses**

Topic was discussed, Economic Development Manager Morgan will work with City staff on obtaining useful data for the Commission.

### **13. Legacy Site/Community Development Update**

Community Development Senior Planner Lance Ferrell provided the commission with an update on the Legacy Site and current development projects in the City.

### **14. Follow Up Items**

Commissioner Dial provided an update on the Eastside Economic Outlook Summit 2020 that she attended.

Commissioner Kaalaas is continuing work with event venues on tracking where guests stay while in town and quarterly statistics will be sent to city staff.

### **15. For the Good of the Order**

No items were presented.

### **16. Announcements of Upcoming Meeting**

REGULAR MEETING  
Tuesday, March 17, 2020 at 7:30 a.m.  
City Hall – Large Conference Room  
22017 SE Wax Road, Suite 200  
Maple Valley, WA

**PRELIMINARY**

**17. Adjourn**

The meeting was adjourned at 9:31 am.

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Andrew Dacuag  
Deputy City Clerk

**PRELIMINARY**

**CITY OF MAPLE VALLEY, WASHINGTON  
ECONOMIC DEVELOPMENT COMMISSION  
MINUTES OF SPECIAL REGULAR MEETING  
May, 19, 2020  
City of Maple Valley – City Hall (VIRTUAL ONLY)  
22017 SE Wax Road – Suite 200**

**1. Call to Order**

Vice Chair Mike Zahajko called the meeting to order at 8:30 am.

**2. Roll Call**

Commissioners present: Kirk Davis, Erica Dial, Kirk Lantier, and Ty Pendergraft.

Staff present: City Manager Laura Philpot, Economic Development Manager Tim Morgan and Deputy City Clerk Andrew Dacuag

**3. Public Comment (not related to a public hearing)**

There were no public comments submitted.

**4. Approval of Agenda**

**MOTION** to approve the agenda made by Commissioner Lantier, seconded by Commissioner Dial. Motion carried 5-0.

**5. Port of Seattle Economic Development Partnership Grant Project**

Dr. Ali Modarres, Assistance Chancellor for UW Tacoma Office of Community Partnerships, provided an overview of the research that he will be conducting for this grant project. Research will also provide insight into what affects COVID-19 have had on the business community. Commissioners provided input for questions and focus areas of the survey.

**6. King County Government Grant Funding For Cities**

Commissioners discussed ideas on how the City can use grant funding and will continue brainstorming ideas at future meetings.

**7. For the Good of the Order**

No items were presented.

**8. Announcements of Upcoming Meeting**

REGULAR MEETING  
Tuesday, June 16<sup>th</sup>, 2020 at 7:30 a.m.  
City Hall – Large Conference Room  
22017 SE Wax Road, Suite 200  
Maple Valley, WA

## **PRELIMINARY**

### **9. Adjourn**

The meeting was adjourned at 10:00 am.

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Andrew Dacuag  
Deputy City Clerk