

**CITY OF MAPLE VALLEY, WASHINGTON**

**RESOLUTION NO. R-20-1458**

**A RESOLUTION OF THE CITY OF MAPLE VALLEY, WASHINGTON, ADOPTING THE JUNE 22, 2020 REVISIONS TO THE WORK FROM HOME AND THE CALL BACK & STANDBY POLICIES TO THE CITY OF MAPLE VALLEY EMPLOYEE HANDBOOK AS THE CITY'S PERSONNEL POLICIES**

WHEREAS, the City desires to adopt personnel policies to establish guidance, support, and conditions of employment, and to provide standards consistent with state and federal laws and good employment practices; and

WHEREAS, November 23, 1998 the City Council passed Resolution No. R-98-82 adopting personnel policies as stated in the *City of Maple Valley Employee Handbook* and on December 14, 1998 passed Resolution No. R-98-84 amending the adopted personnel policies; and

WHEREAS, April 23, 2001 the City Council passed Resolution No. R-01-171, further amending the adopted personnel policies, and

WHEREAS, on February 10, 2003 the City Council passed Resolution No. R-03-265 further amending the adopted personnel policies; and

WHEREAS, on July 11, 2005 the City Council passed Resolution No. R-05-406, further amending the adopted personnel policies; and

WHEREAS, on December 14, 2009 the City Council passed Resolution No. R-09-734, further amending the adopted personnel policies; and

WHEREAS, on November 26, 2018 the City Council passed Resolution No. R-18-1285, further amending the adopted personnel policies; and

WHEREAS, revisions have been made to the City of Maple Valley Employee Handbook to provide standards consistent with state and federal laws and best employment practices;

WHEREAS, the City Council has reviewed, discussed and would like to adopt the Work From Home and Call Back & Standby revisions as the City's Personnel Policies, the *City of Maple Valley Employee Handbook* as revised on June 22, 2020;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLE VALLEY, WASHINGTON, AS FOLLOWS:**

Section One. Personnel Policies. The Work From Home and Call Back & Standby personnel policies in the *City of Maple Valley Employee Handbook* as revised June 22, 2020 are hereby adopted as the City's Personnel Policies. A copy of the *City of Maple Valley Employee Handbook* as revised June 22, 2020 shall be filed with the City Clerk and identified with Clerk's Receiving No. 3204.

PASSED BY THE CITY COUNCIL OF THE CITY OF MAPLE VALLEY, WASHINGTON,  
AT A SPECIAL MEETING THEREOF THIS 22<sup>nd</sup> DAY OF JUNE 2020.

\_\_\_\_\_  
Sean P. Kelly, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Shaunna Lee-Rice, City Clerk

Approved as to form:

\_\_\_\_\_  
Patricia Taraday, City Attorney