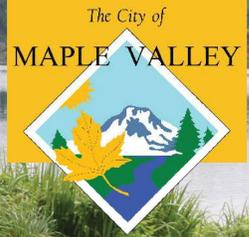


EMPLOYMENT OPPORTUNITY

THE CITY OF MAPLE VALLEY



SR. FINANCIAL ANALYST

Salary Range: \$78,245 - \$99,005

Under the direction of the Finance Director, the Sr. Financial Analyst is responsible for maintaining the integrity of the City's general ledger system, chart of accounts, and capital asset system. The position is responsible for annual financial reporting, internal audit/review, as well as monitoring and analyzing the general ledger activity for compliance with generally accepted accounting principles (GAAP), RCW's related to financial activities, federal and state grant requirements and city policy. The Sr. Financial Analyst is responsible for capital, small and attractive assets management and reporting. This position also acts as liaison for the annual audit activities. This position is an Exempt position not eligible for overtime compensation.

IDEAL CANDIDATE

The ideal candidate should have:

- A Bachelor's degree in Accounting or equivalent area and 3 years experience in general ledger accounting or financial reporting preferably for a local government entity.
- Knowledge of accounting concepts and generally accepted accounting principles as issued by the State Auditor's Office, Governmental Accounting Standards Board, etc.
- Knowledge of relevant IRS regulations, WA state rules/regulations for Dept. of Labor & Industries (wage & hour etc.), Department of Retirement Systems
- High-level analytical skills to analyze variances, trends, exceptions and make recommendations as necessary for adjustments, corrections, etc.
- Knowledge of finance related state laws and regulations.
- The ability to work under pressure with interruptions on multiple tasks with varying deadlines.

THE COMMUNITY

The award-winning and charming City of Maple Valley is home to approximately 25,758 residents. Maple Valley is located in southeast King County, at the intersection of State Routes 18 and 169, 27 miles south of Seattle and 26 miles north of Tacoma. The residents of Maple Valley take immense pride in their community that is surrounded by breath-taking views of Mt. Rainier, the beautiful Lake Wilderness Park, and over 100 miles of regional trails.

Maple Valley was incorporated in 1997 and operates with a Council/Manager form of government. The City has a committed workforce who provide a wide range of municipal services including police, transportation, community development, and recreation services. City staff, led by City Manager Laura Philpot, enjoy a positive and healthy working relationship with the City Council.

BENEFITS

- Medical, Dental and Vision Insurance for employee and dependents
- 11 Paid Holidays, Vacation & Sick Leave
- Washington State Retirement System
- Deferred Compensation Plan
- Social Security Replacement Plan
- Flexible Spending Plan
- Employee Assistance Program

APPLICATION PROCESS

The City of Maple Valley is an Equal Opportunity Employer.

To view the full job description for this position, visit: www.maplevalleywa.gov/jobs.

A City of Maple Valley Application for Employment, Cover Letter, and Resume must be submitted. The fillable application and EEO form may be found at: <https://maplevalleywa.seamlessdocs.com/f/1er3vnmq6afh>

City of Maple Valley
22017 SE Wax Road, Suite 200
Maple Valley, WA 98038
Phone: 425-413-8800
Email: human.resources@maplevalleywa.gov