

Welcome to **CAMP WILD 2.0**

Learning, friends and fun!



2020 Parent Information Handbook



CAMP WILD 2.0

GENERAL INFORMATION

The goal of **CAMP WILD 2.0** is to offer quality, age appropriate, well supervised activities and educational support that will create a positive community and learning environment in which all campers can interact and grow.

Visits to **CAMP WILD 2.0**

All visitors must check in with the Camp Manager before visiting campers.

Rainy Days at **CAMP WILD 2.0**

Camp will be held rain or shine and while camp is majority inside, there will be times when we go to the playground for playtime. So, for inclement weather, please dress your child in a raincoat, sweatshirt, etc. A change of clothes should be sent with the child on these days.

Things NOT to bring to **CAMP WILD 2.0**

Camp Wild 2.0 promotes group unity, cooperation, and teamwork. In an effort to help achieve this, we ask that campers not bring video games, magic cards, cell phones, playing cards of any kind, or any other item that may detract from the scheduled activities of the day. If these items are brought to camp the Camp Manager will hold them for the day. It should also be noted that the possession of knives or any kind, fireworks, matches, tobacco, alcohol, drugs or any firearms will result in expulsion from camp without a refund and referral to the local police department.



W – Wonder

I – Imagine

L – Learn

D – Discover

Parent Meeting

Due to the circumstances this year, we will not be holding a parent meeting. We will be sending out an introductory email that will give you even more information about Camp Wild 2.0 and the first day of camp.

2020 Camp Wild 2.0 Staff

Maple Valley Parks & Recreation hires only the best staff available to run our incredible camp – Camp Wild 2.0! They are all well trained and have experience working with kids. The camp managers are certified teachers and have had practice in online educational learning. As well, all other staff has been trained to the highest standard for your child’s learning needs.

Your child will be placed with one of the two amazing teachers. If your child is 6-8, they will be in Miss. C’s camp room. If your child is 8-10 they will be placed in Mr. D’s classroom. Placement is dependent on the camper’s online learning schedule and where they would best fit with the right teacher.

Hello Parents/Guardians!

Our names are Sierra Clemens AKA Miss. C, and Kyle DiDonato AKA Mr. D, and we are the Camp Co-Managers and Tatum Lombardi as our Sr. Leader, for Camp Wild 2.0.

Sierra has worked with children for the last 10 years as a babysitter, youth basketball coach and now a certified K-8 teacher. Sierra is currently working on her Masters and E.d in education to become a principal. Sierra has a plethora of additional education and personal experience working with children and is excited to have a fun camp experience and help your child through this new challenge of online learning together.

Kyle has years' experience working with children in both educational and camp settings. He recently graduated Central Washington University with his degree in physical education and school health and has hundreds of hours of experience teaching students of all age groups. He is also the manager of Wilderness Adventure Camp which is a summer day camp ran out of Lake Wilderness Park for 12-15-year olds that focuses on adventure experiences and environmental education. He is looking forward to assisting campers with their schoolwork and providing fun and exciting experiences to be active throughout the day.

Tatum has spent 6 years with around kids of all ages as a babysitter, youth softball coach, and camp counselor. Tatum was the assistant leader for the Wilderness Adventure Camp with Kyle as well. Tatum is currently working on her BA in Psychology at the University of Washington and is enthusiastic for what this new experience may bring and is excited to get to know your child.

We are excited to begin the brand-new Camp Wild 2.0 season. We have worked hard with our staff to create new experiences for our campers while still maintaining the same organization and community that you have come to love, along with an educational aspect. We are excited to provide a great variety of activities and core learning practices this fall in order to offer each child something they will love. Here's to the promise of a great fall and school year to come! See you there!

Sincerely,

Sierra Clemens AKA Miss. C
Kyle DiDonato AKA Mr. D
2020 Camp Wild 2.0 Managers
Sierra.clemens@maplevalleywa.gov
Kyle.didonato@maplevalleywa.gov



Camp Details

Camper Ages:

- 6 – 10 years
- **Child must have already completed Kindergarten to be part of this program.**

Camp Wild 2.0 Hours:

- 9:00 a.m. to 4:00 p.m.

Camp Location:

Lake Wilderness Lodge & Park

2020 Camp Fees:

\$250 per week/per camper

Registration

Online registration begins at 9:00 am on September 4th on a first come first serve basis.

On-line registration: requires payment in full for all camp weeks selected.

IMPORTANT: Please have your accounts set up prior to the registration date and complete the "Emergency Contacts/Camp Information" questions on the client page.

<https://www.maplevalleywa.gov/departments-services/parks-recreation/activities-classes-and-programs>



If your child has a medical issue, allergies, or is on a behavior plan at school, you must complete the medical packet and email it to the camp manager sierra.clemens@maplevalleywa.gov by September 9th. Forms and additional information can be found at: www.maplevalleywa.gov/campwild.

Wait List

There are 20 camp spaces available each week and as soon as camp is full you will be asked if you want to be placed on the wait list. The wait list has 10 spots available. If a space becomes available the first person on the list will be called. If we don't get an answer, staff will leave a message, and you must respond within 24 hours with the necessary information and to register your camper. You may call to see where you are on the list. If you have more than one child you want to attend camp, be sure to register early.

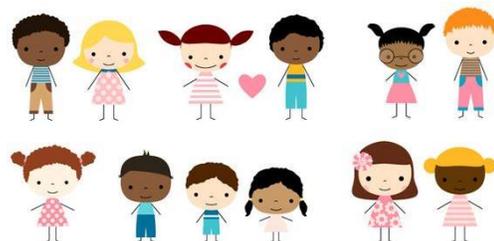
Drop-Off and Pick-Up Procedures

Children may be dropped off at 8:45 am, and picked up at 4:00pm. We ask that your child is dropped off by at least 8:45 so we can begin the log-on process for school. Please, let the staff know if you will be picking your child up earlier than 4:00 pm. Children are not permitted to leave with anyone whose name is not on file as authorized to pick-up the child. Our staff may ask to see an ID to verify identification. Changes to the persons authorized for pick up will not be permitted by phone or hand-written note and MUST be made 24 hours in advance with the Camp Manager.

Campers **MUST BE** escorted and signed in and out by a parent/guardian or an authorized, responsible adult.

Late Pickup Policy

1. It is the responsibility of the parent/guardian to provide the appropriate contact numbers of any and all persons who are authorized to pick up their child. If for some reason the parents/guardians know they will not be able to be there by 4:00 pm, it is their responsibility to have a backup plan in place. For the safety of the camper - no day of phone calls with pick up changes will be accepted. Please plan ahead.



2. A late fee of \$5.00 per child will be assessed after a grace period (first 5 minutes) with an additional fee of \$1.00 per child for every minute after the grace period. An invoice will be given to the late parent/guardian upon arrival to be paid by phone to the Parks and Recreation office at 425-432-9953. The fee must be paid in full before a camper will be permitted to participate in the next day of camp.. An additional past-due fee of \$5 per day will be added each time City staff must re-invoice you. Any fees not paid by the end of the camp season will jeopardize your family's participation all Parks & Recreation programs including attending Camp Wild 2.0. No payments can be accepted by camp staff.

3. If Camp Wild staff has not been contacted and is unable to reach anyone at any of the contact numbers provided by the parent/guardian, and one-half hour has elapsed after camp has ended at 4:00 pm; CAMP WILD 2.0 staff will unfortunately need to call outside authorities such as the local police to investigate.

4. When a parent/guardian is 15 minutes late staff will attempt to call all emergency contact numbers on file, including parents/guardians or guardians at home, work and cell phone as provided by parent/guardian on the child's registration form. It is the parents/guardians responsibility to personally keep the Camp Manager informed of any changes in these contact numbers.

5. Parents/guardians, who are involved in custodial situations or those who wish to have someone other than them pick up their child, are required to put this information in writing and speak to the Camp Manager in person. Changes to the persons authorized for pick up will not be permitted by phone or hand written note and MUST be made in 24 hours in advance with the Camp Manager.

6. Under all circumstances, the staff of Camp Wild shall not hold your child responsible in any way for being picked up late. All discussion of this issue will only be with the parent/guardian and never with your child.

Lunch and Snacks

Camper's need to bring a 1) Paper bag lunch 2) water bottle and 3) a few snacks, to camp each day. Lunches should be clearly marked with the child's name and will be refrigerated if needed. A microwave is available for warming lunches. Please include utensils if necessary. All items should be disposable.

What to Bring and Wear

We ask that you send your child to camp in play clothes and have him/her wear closed-toe shoes. All items must have their name clearly marked. Campers should bring extra clothes suitable for a change in the weather (i.e. jackets, sweatshirt etc.) Camp staff will make every effort to get clothing back to your child. All unclaimed clothes will be put into the camps Lost and Found. It is your responsibility to report lost articles and to pick them up. A camp bag will be provided along with.

What to bring for school at camp

We ask that you send your child to camp with everything their teacher has asked them to have for school. This may include but is not limited to:

- Laptop, Chromebook, tablet, smartphone or any other electronic device that can be used to access your child's zoom, Seesaw and google classroom accounts.
- Headphones (there will be 9 other students online with their teachers so we would like headphones to be brought daily to help stay focused, eliminate distractions and be able to hear their own teacher.
- Backpack (we have limited amount if you cannot get one)
- 3 ring binder
- Ziplock bags gallon and quart
- 1 box 12 colored pencils
- 1 box 24 crayons
- 1 box 10 or 12 markers
- 1 pair scissors
- 1 hard plastic pencil box (Some will be provided)
- 1 set of water colors
- 2 yellow highlighters
- 2 black dry erase markers
- 1 whiteboard eraser
- 1 dozen wooden #2 pencils
- 4 large glue sticks
- 2 black Sharpies - medium size
- 1 bottom pocket plastic folder
- Pink pearl eraser
- Anything else your child's teacher has asked you to bring

Cubbies will be provided for each camper to store their items. We ask that campers bring their electronic devices home with them each day as the City is not responsible for any lost, stolen or damaged items.

Volunteer Program

Parent/guardian volunteers are welcome to assist with remote learning weekly activities. Please contact the Camp Manager at sierra.clemens@maplevalleywa.gov for more information. All adult volunteers will require a background check before participating in or assisting with any camp activity. A background check authorization form is available through the Maple Valley Parks & Recreation Department.

Illness

Children who are ill (with or without a temperature) or are unable to participate in regular activities should not come to camp. **Please see COVID 19 Protocols for camp.** If your child has a fever, active rash, nausea, diarrhea, sore throat, head lice and stomach pain or has had any of these symptoms within the last 24 hours before camp, he/she should not be brought to camp activities. Refund requests will be considered with a Dr.'s note as to prevent any spread of an illness. Please email parksrec@maplevalleywa.gov.

If a child becomes ill while he/she is in our care, a parent/guardian will be notified and asked to pick up the child. Symptoms such as vomiting, severe coughing, diarrhea, head lice or red spots will require removal of the child from the camp setting. Children may not return to camp without a clearance from the medical facility. Parents/guardians should establish an alternate plan for each child if they are unable to pick up a sick child or if they cannot be reached by telephone during the workday.

Parent/Guardians will be asked to fill out a Camper Profile Form to keep on file. In the event of an accident, parents/guardians will be notified immediately. If a parent/guardian cannot be reached, the physician in the child's records will be called and/or emergency action will be taken. (See emergency procedures)

Safety

Our number one concern is safety. Parents/guardians are required to read the following guidelines and discuss and or explain them to their child. Maple Valley Parks & Recreation wants your child to have a positive experience at camp this summer. A thorough review and complete understanding of these guidelines are necessary to make this happen.

Our staff will treat minor injuries and parents/guardians will be notified at the time of pick-up. If Camp Wild Staff recommends further medical treatment for the child, the parents/guardians will be notified immediately and/or 911 will be called.

A brief statement of camper behavior

Our Camp Wild 2.0 staff and volunteers take pride in a fun, organized and safe environment for our campers. With this being said, we need to iterate that Camp Wild 2.0 does not have the resources nor the staffing to be able to provide one-on-one instruction and discipline. When you leave your child with us at camp we want you to trust your child is safe with their leader and their fellow campers. This goes as well for your child around the staff and campers. We would like your child to be able to semi-independently function and use behavior management techniques when at camp. This means camp wild 2.0 will not allow micromanaging behaviors such as; yelling, tantrums; arguing; inappropriate comments and jokes, hitting, spitting, throwing items, and etc. We believe that our campers will be well behaved and mannered at camp, but if an issue does arise there will be steps taken. So please, talk with your child and let them know the expectations of the camp leaders and peers.

Photography and Promotional

The City of Maple Valley and other media sources use photographs/video of campers for promotional material. To opt out of promotional use please contact the Camp Manager in writing (email) prior to your camper's first week of camp (parksrec@maplevalleywa.gov).

Emergency Procedures

In case of a serious injury or illness, the following procedures will be followed:

- Call 911
- Administer First Aid/CPR per training & policy
- Contact parent/guardian or emergency contact

- File Accident/Medical Report



Medication at Camp

All camp staff members are certified to perform lifesaving first aid and CPR. **Staff is not permitted to administer medications of any kind to campers.** This includes; prescription or non-prescription medication, Tylenol, cough medicine, allergy medicine, etc. If your child takes medication regularly or for a temporary condition, those medications must be brought in the original container and be clearly labeled with the child's name and description of medication, physician and dosage.

Parent(s)/guardian must have a physician complete the Camp Wild Medication Form which will be kept on file. Medications will be locked up and children must be able to administer it themselves. Children will keep sunscreen lotion in their possession and must be able to administer it themselves.

Severe Allergies

CPR & first aid certified staff will provide "assisted injections of medications" ONLY in life-threatening situations and according to the procedures established in the pre-camp consultation with parents/guardian and camp staff.

Parents/guardian of campers with potential life-threatening allergies and the child's physician must complete and sign the forms included in the "Supplemental Medical Form" which can be found with the Camp Registration Packet – both of which are available online at [Maple Valley Camp Wild](#). The final aspect of the process will include a meeting between the parent/guardian and two members of the camp staff to review the procedures and process involved in providing care during a life-threatening emergency. This parent/leader training is the responsibility of the parent/guardian to schedule a time and day with the camp manager at least 5 days prior to the child's first day at camp.

Special Needs

A Parent/Guardian must notify the Maple Valley Parks & Recreation Department of any special requirements or physical limitations of their child at the time of registration. In some cases, a doctor's approval may be required. Enrollment may be denied if after consultation the Camp Manager or Recreation Coordinator assesses that the needs of the child exceed the abilities of the staff to provide within reasonable accommodation, unless the parent/guardian or their assigned adult agent can provide the necessary accommodation. Any child with special needs must contact the Recreation Coordinator a minimum of 7 days prior to registering Allison.scott@maplevalleywa.gov. Note: The camp staff to camper ratio is one staff for every ten (10) campers. Some special needs campers may be required to provide an attendant or the parent/guardian may stay with the child.

In extreme cases the City of Maple Valley's Camp Wild will be unable to provide the proper environments and/or conditions to permit enrollment.

Individualized Education Plan (IEP)

If your child has an IEP and you feel sharing some information would benefit your child's success at camp, please contact the Camp Manager at sierra.clemens@maplevalleywa.gov.

Discipline

Discipline is a key factor and necessary in organizing and maintaining a group of children. Certain limitations and guidelines will be set and enforced in order to have a successful Day Camp Program. In all matters of discipline, staff will attempt to communicate with children and re-direct activity through a variety of strategies, although consistent routine and program organization should keep disciplinary measures to a minimum. Maple Valley Parks Staff reserves the right to dismiss any child, regardless of ability or special needs, who is in their discretion, having continued adjustment problems and is unwilling or unable to abide by the camp rules and guidelines.

Discipline Procedure

Should any child behave in a manner that threatens the safety of themselves, fellow campers or staff, they may be immediately dismissed from the program without a refund. Campers will be advised of their expected behavior at the beginning of each new week of camp and reminded of the rules throughout the week. Please help encourage your children to maintain good behavior.

Camper rules are as follows:

- Staff will utilize a card system to track and award both positive and negative behaviors.
- Each day, campers will start off fresh and be given a chance to improve upon the previous day.

The card system will be outlined as followed:

- **Green Card** - Go! You are free to participate and have fun with the group
- **Yellow Card** - Slow Down! 5 minute cool down from the activity. You may have the opportunity to earn your **Green Card** back!
- **Red Card** - Stop! 5 minute sit out from activity and removal from next free time. Campers will spend either lunch or snack time inside and will participate in filling out a behavioral FYI to be sent home with parent/guardian.



Serious or unsafe misbehaviors may warrant a skip in the steps, a direct call home, or dismissal from the program. Campers receiving 3 or more red cards in a week or 5 overall may have a scheduled conference with the Camp Manager and parent/guardian to discuss and form a new behavioral plan for the remainder of their camp participation. No refunds will be provided for any dismissed campers.

These steps are taken in order to provide a safe environment for all participating in our Day Camp Program. It is our goal to help each child develop self-control and respect for others. If you have any questions or concerns regarding this system, please contact the Camp Manager.

Camp Leadership

- Maple Valley Parks has carefully selected staff to ensure quality supervision and experience, while providing positive encouragement for each child.
- Leaders are professionals in this field and have training, which includes CPR, First Aid and leadership skill development.
- We strive to keep Leader/camper ratio to 1:10 whenever possible.

SAMPLE: Daily Routine at Camp (this schedule will change as necessary)

Activity	Duration	Description
Staff arrival	8:30	
Getting ready for the day	8:45-9:00	Put items in cubbies, get ready for day, put lunches in fridge or in cubbies, put computers under desks, and give teacher their zoom list for the day.
Remote School	9-10:30	Connect with students' teacher; this can be adjusted to the child's needs.
Play time outdoors or inside lodge facility	10:30-11:30	Take kids to playground to play, get energy out and have fun.
Lunch	11:30-12:00	Have their lunch provided by families
Active/Outdoor Recreation	12:15-1:30	<ul style="list-style-type: none"> • Games, sports, hikes, stewardship, etc
Activity/Culture/Arts	1:40-3:00	<ul style="list-style-type: none"> • Music, dance, crafts, science and more
Snack time	3:00-3:15	<ul style="list-style-type: none"> • Enjoy a snack from home or on special occasions from their leaders.

Free Time!	3:15- pick up time	<ul style="list-style-type: none">• Reading, coloring, Legos, card games, board games, or homework.
Special cleaning crew	Anytime between 3:20 and 3:50	<ul style="list-style-type: none">• Each day there will be a rotation of campers that assist with cleaning up for the day.

Thank you for taking the time to read this important information and we cannot wait to meet your child!

Sincerely,

Sierra Clemens and Kyle DiDonato
Camp Co-Managers
sierra.clemens@maplevalleywa.gov
Kyle.Didonato@maplevalleywa.gov