



Maple Valley City Update

September 14, 2020

Events & Activities

Sep 2	<ul style="list-style-type: none"> Public Arts Commission Special Meeting— CANCELLED Planning Commission Special Meeting
Sep 3	<ul style="list-style-type: none"> Public Arts Commission Special Meeting
Sep 7	<ul style="list-style-type: none"> Labor Day—City Offices Closed
Sep 10	<ul style="list-style-type: none"> Public Arts Commission Special Meeting
Sep 14	<ul style="list-style-type: none"> City Council Special Meeting
Sep 15	<ul style="list-style-type: none"> Economic Development Commission Special Meeting Public Arts Commission Special Meeting
Sep 16	<ul style="list-style-type: none"> Finance Committee Special Meeting Planning Commission Special Meeting Parks & Recreation Commission Special Meeting
Sep 20	<ul style="list-style-type: none"> Ironman 70.3— CANCELLED
Sep 26	<ul style="list-style-type: none"> Community Emergency Preparedness Fair— CANCELLED
Sep 28	<ul style="list-style-type: none"> City Council Special Meeting

From the Desk of Laura Philpot

“We may have all come on different ships, but we’re on the same boat now.”
~Martin Luther King Jr.

How true the words of Martin Luther King Jr. are today. COVID-19 has no prejudice and we’re all working together to keep the collective “us” safe. I am proud of the Maple Valley community for all the sacrifices they’ve made through this tough year.

It’s been hard to see friends and family losing jobs, impacts to businesses, all kinds of events canceled and school starting virtually as people deal with the impacts and adhere to the required social distancing and safe start Washington guidelines.

It made the drive in movie events in August that much more special....

Our staff was looking for ways to provide some kind of event for our community to enjoy. They did an outstanding job putting on two separate drive in movie events. We received great praise and it was so special to see all the smiling faces from our residents who attended!



The free movies began each night at 8:30pm at Lake Wilderness Elementary on the grass field in front of the school. On Thursday, August 20th the movie “Frozen II” (PG), was shown to over 140 cars full of families. On Saturday, August 29th, the movie “Yesterday” (PG-13) was shown to 81 cars with families of mostly adults. Staff was pleased to be able to collaborate with the Tahoma School District as well as some great sponsors for these Drive-In Movies. Thank you to the Councilors who volunteered or attended one or both of the movies.

As we make our way through September, it’s a great time to think about being prepared for fall and winter weather. For tips and tips on how to prepare for winter weather, please visit: <https://www.ready.gov/winter-weather>.

2019-2020 GOALS & OBJECTIVES

Economic Development

- Finance the Legacy Site Master Plan and provide funding to begin implementation
- Engaging the whole community, to develop a new brand for Maple Valley
- Increase tourism visibility to take advantage of the outdoor recreation opportunities the Greater Maple Valley area has to offer
- Work with the Chamber to find ways to support and grow our existing businesses
- Bring in new businesses to grow employment opportunities for our residents
- Increase our community engagement through expansion of our social media posts
- Bring private entertainment to Maple Valley providing options for local families to stay in Maple Valley

Parks & Recreation

- Support the Parks staff in their efforts to complete the construction of the Summit Park
- Finalize new park rules including scheduling priorities and policies for the new athletic fields
- Provide enough funding to maintain our park infrastructure
- Finalize plans to improve Lake Wilderness Golf Course
- Support the addition of parking at Lake Wilderness Park
- Continue to support community events such as Music in the Park, Family 4th of July at the Park

Public Safety

- Continue to work with the King County Sheriff's Office in providing good police services to City citizens through the existing contract
- Participate in localized emergency preparedness drills utilizing the City's newly updated Emergency Preparedness Plan and the new Emergency Operations Center
- Work with the City Police Department and our Domestic Violence Advocate to increase community awareness of the issues pertaining to domestic violence
- Increase patrols in our growing city, including the trails system in and around the city

Public Works

- Support the implementation of the City's 6-Year Transportation Improvement Plan and staff's efforts to seek grant funding
- Support staff to improve right of way landscaping using temporary staff when needed
- Continue to support City staff's effort to use programs that will keep Maple Valley NPDES compliant
- Continue to support the Public Works staff in efforts to improve water quality of storm runoff
- Continue involvement in regional groups dealing with transportation issues

Quality City Services

- Improve the City's customer service and public opinion of their local government
 - Increase public art and other cultural activities for our community
 - Continue to support efforts of Black Diamond, Covington, and Maple Valley in identifying opportunities where the three communities can work together/share resources to maximize efficiencies and better use public funds
 - Continue strong participation in the Sound Cities Association and associated committees
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The City Council and City Manager represent the City's interests in a wide variety of meetings, both local and regional. Over the last month this representation has been active in the following:

SEAN P. KELLY, MAYOR

- Council Meetings
- Agenda Review & Check-in Meetings
- KC Jail Meeting with Dow Constantine
- Community Leader Meeting
- Maple Valley Rotary Meeting
- GMVCC Drive-Through Senior Lunch Delivery
- SCA Racial Equity and Justice Session 2
- Phone Conference with Senator Mark Mullet
- SCA South End Mayors Meeting
- Joint Meeting w/Planning Commission
- Zoom meeting w/ Sheriff Mitzi Johanknecht
- MV BD Chamber Wacky & Wild Golf
- Meeting with Commissioner Dave Pilgrim
- Drive-in Movie - Frozen II
- Phone Conference w/Jesse Jensen
- Public Safety Oversight Committee
- SCA - South Caucus Mayors Check-In
- Community Services Coalition - August Meeting
- Meeting with TSD School Board Member Katrina Montgomery
- Review Council Budget
- Drive in Movie

DANA PARNELLO, DEPUTY MAYOR

- Council Meetings
- Agenda Review & Check-in Meetings
- Council Study Sessions
- Domestic Violence Initiative Task Force
- SCA Domestic Violence Initiative Caucus
- Farmers Market
- Gnome Relocation Discussion & Walk Legacy Site
- PSOC Meeting
- Legacy Site Development Planning
- Council Budget Review
- SCA DVI Caucus Special Meeting

LINDA JOHNSON, COUNCILMEMBER

- Council Meetings
- KC Flood Control District Meeting
- SCATBd Meeting
- Drive in Movie Nights at Lake Wilderness Elementary School

SYD DAWSON, COUNCILMEMBER

- Council Meetings
- Greater Maple Valley Community Center Drive Thru Lunch Meet & Greet
- Finance Committee
- Drive in Movie Nights at Lake Wilderness Elementary School
- Legacy Site Development Planning Meeting

ERIN WEAVER, COUNCILMEMBER

- Council Meetings

LES BURBERRY, COUNCILMEMBER

- Council Meetings

LINDA OLSON, COUNCILMEMBER

- Council Meetings

LAURA PHILPOT, CITY MANAGER

- Council Meetings
- Agenda Review & Check-in Meetings
- Staff & Council Budget Meetings
- Communications Specialist Interviews
- SCA CM/CA Weekly Call
- Diversity & Inclusion Committee Meetings
- Governor Press Conference
- Community Center Drive Thru Delivery
- SCA Racial Equity & Justice Series
- Gnome Relocation Meetings
- Legacy Site Development Planning Meeting
- Food Bank Board Meeting
- You Matter Campaign Meeting
- Branding Project Meeting
- CARES Grant Meeting
- Community Leaders Meetings
- SCA Virtual Networking Event
- Maple Valley Rotary Meetings

FACT (Future Actions, Conversations & Tasks)**FACT—Future Actions, Conversations & Tasks**

Date	Item	Description	Due Date Department	Date Re- solved	Notes
1/9/2017	Homeless Discussion	Originally scheduled for 2/27/17 Council meeting	City Attorney/ Police January 2019		Draft ordinance first read on November 25, 2019. Scheduled for March 9, 2020 Council Meeting.
5/15/2017	Surplus Property	Review options for removing existing covenants on the Henry Switch property.	City Manager/ Parks December 2017		Working with King County staff.
7/23/2018	Lake Wilderness Arboretum/ Community Center Property	Research restrictions on property and report back to Council.	Parks & Recreation		
10/8/2018	Street Trees	Evaluate current tree standards.	Community Development/ Public Works Spring 2020	Amended street tree code adopted on 8-24-20	Consultant was scheduled to present an introduction street tree list and visuals to the Planning Commission on March 4, 2020. The meeting was canceled and will be rescheduled for an April commission meeting.
11/13/2018	Business License Code	Review and update the City's Business License Code.	Finance/ Attorney		Scheduled for March 23, 2020 Council Meeting.
11/13/2018	Art Requirements and/or Incentives	Review the municipal code and development regulations to encourage and/or incentivize more public art within our city.	Community Development/Economic Development		The Planning Commission work plan is filled for the remaining of 2020. This may be a product that comes out of the Downtown Standards and Multifamily work that PC has on their plan for the remainder of 2020. If it is not adequately addressed this can be placed on the 2021 PC work plan.
12/3/2018	Red Light Enforcement	Research red light violations and bring back recommendations regarding potential enforcement emphasis.	Police Department		Agenda Item for PSOC.
3/25/2019	Keys to the City Policies	Develop sample policies for Council to consider for awarding keys to the City.	City Clerk		First draft was reviewed by City Council in January 2020. Due to COVID this was tabled, and staff will bring back in 4th quarter of 2020.

FACT (Future Actions, Conversations & Tasks)

FACT—Future Actions, Conversations & Tasks

Date	Item	Description	Due Date Department	Date Re-solved	Notes
7/8/2019	Online Fireworks Complaint System	Look for online fire-works complaint system where citizens can use their phones to report.	Police/ IT		Our new SEE IT, CLICK IT, FIX IT will be able to work for this function. We are working between Police and IT to implement.
9/9/2019	Tree Retention	Bring tree retention code back to Council for review.	Public Works/ Community Development		This PC work will be completed after Downtown Design and Interim Zoning review is completed in 2021.
9/9/2019	FACT Sheet Policies	Bring back formal policies to Council regarding the use of the FACT Sheet.	City Manager		
10/28/2019	Reichert Way	Write letter to WSDOT formally requesting Reichert Way sign be placed on the mast arm at SR169 and SE 231st.	City Manager		This sign is scheduled for install by the end of this year.
10/28/2019	Contracting Ordinance	Take proposed contracting authority ordinance to Finance Committee for recommendations before bringing back to full Council.	Finance / City Manager		This was in the queue to be brought back to Council at the March 23, 2020 Council Meeting. Due to COVID it was tabled. Staff will bring back to Council in 4th quarter 2020.
11/12/2019	EDC	Redo EDC code to add a student member.	EDM/Attorney		
11/12/2019	Mental Health Information	Place "Mental Health and Parks" on a future agenda.	Parks City Manager		
12/2/2019	Community Grants	Review and revise the Community Grant process. Make recommendation back to full Council before completing the 2021/2022 budget process.	Finance Committee		Finance Committee has completed the review and analysis of the Community Grants process and will report to Council at the September 28, 2020 Council Meeting.
12/2/2019	Park Bench Program	Develop draft policy for a memorial bench program.	Parks & Recreation		This will be on the September 28, 2020 council meeting agenda.

FACT (Future Actions, Conversations & Tasks)

FACT—Future Actions, Conversations & Tasks

Date	Item	Description	Due Date Department	Date Re- solved	Notes
1/6/2020	All Way Stop Evaluation	Investigate stop sign request for the intersection of 228th Avenue SE and SE 270th Place and bring back to Council.	Public Works		Install is scheduled for the week of 9/14/20.
1/6/2020	"Dead tree" Ride Along	Schedule field trip with Councilor Johnson and staff to review her concerns about tree health after the trees have leaves again.	Public Works	7/7/2020	PW Director, Infrastructure Maintenance Manager, and Councilor Johnson drove the city on July 7, 2020. Identified dead street trees throughout the City. PW is working on plan for removal and replacement consistent with new street tree code amendments.
1/21/2020	Public Arts Update	Bring a report/update back to Council on PAC work plan and include status of SR169 Wall Art.	City Manager		23 artists responded to the Call to Artists. Three artists were selected as finalists and presented proposals to the Selection Panel. The Selection Panel has scheduled further discussion with one of the finalists prior to making the final selection.
1/21/2020	Buildable Lands Report	Bring back the Buildable Lands report at a future Council Meeting.	Community Development	7/15/2020	Staff updated CC on the current work with Buildable Lands Study on June 15, 2020.
1/21/2020	Evaluate Short Term Rentals	Review short term rental activity (such as Airbnb and VRBO) within City limits.	City Manager/ Economic Development		
1/21/2020	Street lights at 231st and SR169	Look for options to provide more lighting at the northern crosswalk that serves the Park and Ride and Bus Stop on SR169.	Public Works		King County Metro will be installing retroreflective signs and poles at the bus stop. Street lighting is already on all utility poles near the bus stop. City Staff will follow up with the new Metro Director.
7/13/2020	Fireworks Ban in Tri Cities Discussion	Place fireworks ban discussions on future Tri City agenda to discuss with Black Diamond & Covington.			

FACT (Future Actions, Conversations & Tasks)

FACT—Future Actions, Conversations & Tasks

Date	Item	Description	Due Date Department	Date Resolved	Notes
7/27/2020	Shrubs and Groundcover Standards	Consider putting shrubs and groundcover standards on a future planning commission work plan.	Community Development		
8/24/2020	You Matter Campaign	Council requested staff bring back the You Matter Campaign to share with our community.	City Manager		
8/24/2020	Joint meeting between Tahoma School Board and the Maple Valley City Council.	Schedule for some time in 4th quarter of 2020.	City Manager/ City Clerk		

DEPARTMENT UPDATE

Meetings/Seminars/Conferences/Conference Calls/Networking:

- **Legacy Site Development Meeting:** Discussion with Dave McFadden (Port of Seattle) and Brian McGowan (Greater Seattle Partners) regarding the current development climate related to the City's development of the Legacy Site.
- **Economic Development Commission - August Meeting:** Topics: Commissioner Roll Off Discussion; CARES Act/Working Washington Grants/PPE Update; Launch of Business Survey and Resident Survey; Update from Community Development Department; Update to EDC Goals/Objectives (includes Comprehensive Plan Review)
- **GSP COVID-19 Response and Recovery Weekly Economic Developer's Call:** Chris Mefford from Community Attributes presented the results from the first two surveys that were launched. His report is titled, **Greater Seattle Region Covid-19 Economic Impacts Analysis** (*copies available upon request*)
- **Legacy Site - P3 Procurement Meeting** to discuss next steps before the RFP is released later this Fall.
- **EDB Tacoma-Pierce County COVID-19 Webinars:** New Pierce Transit Routes, Goodwill Updates, and Economic Impacts and Planning
- **King County REACH Monthly Update Conference Call:** Discussed business retention, expansion, and new business leads.
- **GSP COVID 19 Response and Recovery Economic Developer's Zoom Calls:** Downtown Revitalization: 2nd Meeting: Workforce initiatives and strategies 3rd meeting: Guest speaker: Presentation by Joe Parilla of the Brookings Institute.
- **WEDA Membership COVID-19/Economic Response & Recovery Meeting:** Update from Washington State Commerce; Best Practices Examples/Member Information Exchange; Looking Ahead
- **South Sound Alliance Meeting:** Port of Tacoma Strategic Plan; Draft Sustainability 2030 Pierce County Greenhouse Gas Reduction Plan,
- **Economic Development Budget Review:** Spent time with Laura and the Finance team to review the 2021-2022 proposed budget
- **Washington State Microenterprise Association (Lisa Smith):** Conversation to learn more about WSMA, a statewide network of agencies and organizations serving micro enterprises.
- **Seattle Metropolitan Chamber of Commerce ADO Zoom Meeting: Topics Discussed:** Working WA Small Business Emergency Grant Update; New Grant update; Information & Resource Sharing
- **City Council Special Meeting** to discuss Business & Resident Survey
- **Big Tent Outdoor Recreation Coalition Conference Call** to discuss Mission and Future Goals

Client Assistance/Research:

- Zachery Collins made an inquiry to our office related to a permit for being a wine producer and would like to become a licensed producer. I directed him to the Washington State Liquor and Cannabis.
- **Launched the Business and Resident Survey** (*Port of Seattle Economic Development Grant Project*). The surveys will remain open for 30 days with a final report to be presented to City Council in early November.
- **Oakpointe Mitigation agreement Discussion** – update from Oakpointe staff
- Answered questions (via phone and email) regarding the **Cares Act Economic Recovery Grant Program** and **PPE Reimbursement Program**
- **Conversation with Michael Dechand** (True Blue Roofing) A business referral from Green River College

DEPARTMENT UPDATE (continued)

Professional Development:

- **Interview Panel:** On panel to interview six candidates for the open Communications Specialist position.
- **Deming Center at Columbia Business School annual Summer Retail Forum Session #1:** What are the significant changes that will shape the future of retail? What will happen to the future of startups? What did we learn and where are we headed? The first program was titled, **The Three Pillars of Conscious Capitalism: Profits, People, and the Planet.**
- **Columbia Business School annual Summer Retail Forum Session #2:** What Makes Great Leadership
- **PNWER Webinar: Remote Workers and the Rise of the Main Street: Innovating our way out of a crisis Webinar Series: Innovating Our Way Out of a Crisis.** This webinar explored the Remote Workers and the Rise of the Main Street.
- **Seattle Metro Chamber of Commerce - Executive Speaker Series: Road to Recovery – Tourism:** A panel of local executives and experts as they discuss how they are navigating reopening and what predictions they are making about the tourism industry's road to recovery.
- **Webinar: Guiding Principles for Driving Business Continuity in Manufacturing**
- *Strategic Insights for second half of 2020 and beyond.* During this webinar, Manufacturers Alliance for Productivity and Innovation (MAPI) and Kronos discussed emerging issues in supply chain, technology, and the nature of work that are expected to define the foreseeable future and how industry leaders are successfully adapting to keep their businesses growing. Key topics discussed in the webinar. Learned how manufacturers are developing flexible operational practices to support workforce agility and ensure a safe working environment. Learned how workforce management technology can help support business continuity.

DEPARTMENT UPDATE

News Releases Issued:

- Swimmer's Itch at Lake Wilderness Swim Beach
- Maple Valley Businesses Receive Grant Funding
- High Algal Bloom at Pipe Lake
- City of Maple Valley Announces New Traffic Signal
- Recreation Study Underway for Covington and Maple Valley Area
- Lake Wilderness Beach Re-opens
- Road Closure – Witte Road SE
- Personal Protective Equipment Reimbursement Program Still Available for Business
- MV City Parks & Rec Dept. Issues Reminder about Use of Elk Run Natural Area
- MV City Launches Surveys to Assist with Economic Recovery

Other:

- Put together brand implementation plan to start launching new logo/tagline
- Began first steps in launching new brand – drafted all staff email, set up filming for branding video
- Learned how to post to our website and Facebook – began to take some responsibility away from those who were helping in the interim

Social Media Updates:

Total page followers (EOM): 4,833

Net new followers: 100 – up 45% since month prior

Total page likes (EOM): 4,501

Net new page likes: 94 – up 54% since month prior

Total page views (Aug. 5 – Sept. 1): 1,262

Total people who viewed (Aug. 27 – Aug. 31): 92

Organic reach (# of people who had any page content reach their screen): 44,019

Post with most clicks: August 18 – new traffic signal at intersection of SE Kent-Kangley Rd and 242nd Ave SE in Maple Valley (2,234 clicks)

Post with most reactions: August 18 – new traffic signal at intersection of SE Kent-Kangley Rd and 242nd Ave SE in Maple Valley (369 reactions)

Event with most responses: City of Maple Valley Drive-in Movie – Frozen II (370 responses)

DEPARTMENT UPDATE

Finance:

- Finance Staff prepared budget documentation for departmental budget meetings with the City Manager, and department Directors to discuss respective 2021-2022 budget proposals.
- The preparation of the proposed 2021-2022 budget continued throughout the month of August and staff is working to complete a draft of the proposed 2021-2022 budget as a whole for City Manager review.
- The State of Washington audits the City's financial statements and performs an accountability audit each year. Staff have met weekly with the auditors to discuss the status of the audit and discuss any outstanding documentation that might still need to be provided to them.
- The Department Director and the IT Manager met to discuss cyber security/network security. It is critical that the City stay abreast of new technologies and security solutions that protect the City from any possible breach. This is an ongoing concern and process.
- Staff met with the City Manager to discuss the status of the distribution of CARES Act and King County grants funding.
- Staff participated in a Wellness Committee meeting.
- Staff is working to complete final phases of the Comprehensive Annual Financial Report preparation.
- Each year the City of Maple Valley accepts applications from Maple Valley agencies and organizations that provide services and events within the community for grant funding. The Finance Committee met and discussed the grant process and the application format.
- Staff met with the City Manager and Department Directors individually to review proposed 2021-2022 department budgets
- Staff audited replacement purchases, reserves, and allocations for accuracy.

Information Technology:

- In response to COVID-19 Information Technology staff have worked diligently to provide stable, accessible remote access to enable staff to work from home.
- Staff maintained, repaired and enhanced capabilities of equipment such as the City hall camera system, GIS workstation restoration and Parks & Recreation security camera system.
- Information regarding the status of cybersecurity/network security was gathered from comparable cities to provide information regarding processes, product, consulting services utilized and practices.
- The IT Manager worked with the Finance Department to discuss the proposed Information Technology 2021/2022 proposed budget. A subsequent meeting was held with the IT Manager, Finance staff and the City Manager for first review.
- The IT department collaborated with the Economic Development Manager on the economic survey proposal.
- Staff discussed phone system updates with the vendor
- IT staff worked with contracted consultant on ongoing email issues.
- Staff performed an evaluation of cybersecurity/network security options available to stay on top of available resources to insure the City's network is secure. Staff collected data on various websites and content management system (CMS) usage amongst Washington cities for review.

DEPARTMENT UPDATE (continued)

Geographic Information Systems:

- Staff completed an S-15 2020 Storm Water Fencing Project map for the SWM Manager.
- New features were installed at Lake Wilderness Arboretum with Trimble GPS were collected. Staff post-processed GPS data and are now working on pushing this new data into the City's geodatabase.
- New features were collected in Cedar Downs subdivisions with Trimble GPS.
- A final draft of the Movie Night at Lake Wilderness Elementary map for Parks Department was completed.
- Staff completed a map book of all remaining catch basins with open Cleaning work orders in Elements for the SWM Manager.
- GIS Staff worked with the Arts Commission to go over needed updates to Arts Commission mapping application and the data within the map. The included additional data fields in these geospatial layers to match up with a known data standard. Updated map application to include turn-by-turn directions via Google Maps to each selected piece of art included in the mapping app.
- Staff provided parcel and address point data for the city to Covington Water District's GIS Manager to use in their current work trying to identify all customer addresses and parcels in the water district's service area
- Provided GIS support to Census worker working in the area trying to locate Latitude/Longitude coordinates given to her by the Census for houses right outside the city boundary whose occupants have not responded to the 2020 Census.
- Staff worked closely with departments in the implementation of **Cityworks**. The implementation phases included, but were not limited to, trainings, software customization, technical support, and updating forms.

DEPARTMENT UPDATE

Well, ¾ of 2020 is almost in the books! We started with rain, wind, and a pandemic. Definitely no dull moments this year but as they say in the circuses, “the show must go on!”

The Clerk’s Office daily activity now includes remote communications, website updates, virtual peddler’s license, records management, public disclosure requests, supporting City Council meetings, Economic Development Commission meetings, Planning Commission, and emergency management. The staff have been busy with many of the same tasks as pre COVID-19 however, now with different expectations and service delivery methods.

The records management program for 2020 is continuing remotely preparing files for scanning and determining the records disposition. Contracts continue to be processed at an increasing rate, which is a good indicator that the City is busy. Passports appointments will continue to be delayed until Phasing advances.

Staff has completed the updates to the Maple Valley Municipal Code relating to the legislation passed by Council. Staff was notified of our award of the 2019/2020 Emergency Management Planning Grant (EMPG) and Supplemental (EMPG-S) and is working with IT to purchase the equipment for the Emergency Operations Center and the COVID-19 response. Staff continues to work with Puget Sound Regional Fire and the Tri-City emergency managers on COVID-19 response plans and updates. Staff continues to participate in the COVID-19 response, as well as, planning for the next Phase which will include re-opening to the public and in person meetings.

Stats for the month of August are as follows:

- Passports: August - 0
- Notaries: August - 3
- Public Records Requests: August -
- Pet Licenses: August - 0
- Website Updates: August - 200
- Contracts: August - 11

DEPARTMENT UPDATE

Camp Wild

Overall, Camp Wild went very well this summer. The program was modified to comply with COVID-19 protocols and campers were kept in groups of 10 or less at all times. Instead of providing off-site field trips, we offered fun on-site activities such as human foosball, laser tag, and giant inflatable water slides as fun alternatives to off-site field trips. All eight weeks of camp was filled to maximum capacity and the kids seemed to accept wearing a mask and keeping apart.

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Masked Up for



Fun Activities Came to Camp

Parks & Recreation

Wilderness Adventure Camp

Due to COVID-19 the Wilderness Adventure Camp (WAC) for kids ages 12 -15 was limited to just two weeks in August. Due to the smaller number of campers, the camp was able to use buses to transport everyone to some exciting destinations while maintaining social distancing. Activities for the two weeks were packed full of a vast array of fun challenges including: rock climbing, hiking, mountain biking, tent building, fire building, archery, slack lining, kayaking peddle boating, swimming, geocaching, orienteering, river floating, peddle carting, and skim boarding.

Drive-In Movie Events

When it became obvious that the Music & Movie in the Park series would not be happening this summer, staff looked to find something fun for the residents of Maple Valley. Planning two Drive-In Movie nights seemed like it was worth a try? We offered free movies at 8:30 pm at Lake Wilderness Elementary on the grass field in front of the school. On Thursday, August 20th the movie "Frozen II" (PG), was shown to over 140 cars full of families. On Saturday, August 29th, the movie "Yesterday" (PG -13) was shown to 81 cars with families of mostly adults. Staff was pleased to be able to collaborate with the Tahoma School District as well as some great sponsors for these Drive-In Movies. Thank you to the Councilors who volunteered at one or both of the movies.



DEPARTMENT UPDATE (continued)

Summer Beach Program



The summer beach program was unique in 2020 as COVID-19 made training & providing a guarded beach program impossible. The program hired and partially trained a staff of 14 guards but never actually got to perform lifeguarding duties. Since we remained in Phase 2 for the entire summer, the guards assisted with boat rentals and provided on lake boat rides for Camp Wild participants. They also supervised patrons in the swim area and dock while providing full time first aid as needed to the public.

Beach and Park attendance has been higher than normal this season with the weather being pleasantly warm and visitors having a lot of free time on their hands to be outside. The swim beach was closed from August 6 - 27 by King County Public Health due to high bacteria levels.

Estimated attendance (June 29 – August 23)

	Beach	Park
Total	36,477	76,315
Max in 1 Hour	2,200	2,800
Average per Hour	225	484
Noon Average	76	219
3pm Average	280	356
6pm Average	363	762

Facility Rentals - Current Status for all Facilities

COVID-19 has had a great impact on facility rentals across the system. A breakdown of the rental cancellations since mid-March is as follows:

Lake Wilderness Lodge	104 canceled rentals
Lake Wilderness Park/Shelter	62 canceled rentals
Summit Park	14 canceled rentals*

COVID-19 protocols from the State of Washington has allowed us to resume schedule use at Summit Park in June for practices and small group use.

Community Resources

The Community Resource Coordinator has been focusing efforts on engaging with local human services organizations in an effort to understand and share the resources that Maple Valley has to offer. A large list of local and national resources has been compiled to publish on the City of Maple Valley’s website. This webpage will provide one concise hub for easy access to several resources for our community members. This list will change and grow over time to be more comprehensive. The webpage offers resources for topics including: Crisis/Emergency, Child Abuse, Domestic Violence, Financial Assistance, Food, Housing, LGBTQ+, Mental Health, Suicide Prevention, and Services for Teens, Seniors, and Veterans. The Community Resources page is scheduled to go live in late September.

DEPARTMENT UPDATE

Public Works / Community Development

Neighborhood Traffic Management

- Staff responded to 14 citizen action requests regarding traffic concerns, signage, parking, and pavement markings.
- Staff worked with Maple Ridge HOA on installation of no parking signs.
- Staff completed sight distance analysis at the intersections of SE Maple Ridge Dr/253rd Pl SE, and 255th Ave SE/SE 275th Pl.
- Staff worked with Meadows at Rock Creek HOA on 4-way stop controlled at intersection of 227th Ave SE/SE 269th St and with King County to schedule sign installation.
- The annual citywide restriping was completed.

Public Works Maintenance

- Crews completed a large drainage improvement project in Cedar Downs along SE 254th Place. 300 feet of ductile iron pipe was installed, including four driveway crossings. Downspouts were connected to ductile iron using "Inserta T's" and core drilling pipe. City contracted with Asphalt Patch Systems to repave four driveways.
- Public Works crews addressed sidewalk panels in Jaquelin Meadows neighborhood for tripping hazards. Temporary mitigation by painting the tripping hazard edge with high viz orange paint.
- Maintenance staff completed 'City Works' training, which is our new work order/data collection system.
- Crews built and installed eight 'No Parking' signs in the Maple Ridge neighborhood.
- Additionally, crews completed the following mowing and vegetation management:
 - trimmed bushes and shrubs near Maple Valley Highway at SE 264th Street
 - pond maintenance and vegetation management in the Rosewood Parke, Elk Run Div. 4, Autumn creek, Arbutus, and mowed back vegetation that was blocking sidewalks in the Maple Ridge Highland neighborhood along SE Maple Ridge Drive.
 - mowed four storm water facilities in neighborhoods off of SE 288th Street on the south side of town.
 - began to mow and cut down saplings in a stormwater facility located in the open spaces in Maple Ridge Highlands, so survey crews can access it for possible liner and berm/cell divider re-hab.
 - mowed the Rock Creek School paved pathway that runs along the South side of the school, as well as the City's mow routes such as Tahoma Way, Maple Valley Highway near Les Schwab, SE 276th Street, SE 280th Street near Glacier Park, and SE 240th Street.
 - mowed the perimeter fence line of a large pond in the Glacier Valley neighborhood to address a citizen request for blackberries growing through the fence.
 - mowed three storm water facilities in the Glacier Crest neighborhood.
 - mowed three storm water facilities in the Maple Woods/Maple Ridge neighborhoods.
 - mowed roadside off of State Route 169 from SE 250th Place north to SE 244th Street, as well as a storm water outfall.
 - pulled noxious weeds, mostly Tansy Ragwort, in City storm water facilities and public R.O.W. city-wide.

Surface Water Management

NPDES Phase II Permit

- A Tahoma High School student and Eagle Scout completed storm drain marking in the Pebble Creek and Eastwood Forest neighborhoods (over 150 catch basins marked).

DEPARTMENT UPDATE (continued)

S-10 2020 Storm Water Ponds Retrofit Project

This project scope includes retrofitting thirteen existing stormwater retention ponds that will improve surface water quality within the City. The scope of work includes lining of the treatment cells, re-establishment of slopes, berms, and access to facilitate maintenance, installation of spill control, and the removal of accumulated sediment, debris, and vegetation. The City was awarded \$20,000 from the King County WaterWorks grant program in 2017. The City was awarded an additional \$45,000 from the King County WaterWorks grant program in 2019. In total, the City has \$54,640 in grant funding remaining. Design began in January and construction is planned for summer and early fall of 2020 for 9 locations, and summer of 2021 for the remaining four.

Current Status:

- Scotty's general construction completed the installation of the pond liners at the 3 Valley Green Ponds, and the Pleasant acres pond. They have also placed new spill control manholes at the Sawyer Crest Pond and the pond at Witte Road SE and Kent-Kangley. The only remaining work on the contract is seeding of the 4 ponds where liners were installed.
- City Crews will complete the improvements of 3 remaining ponds in September of 2020.

S-15 2020 Stormwater Pond Fencing

This project scope includes evaluating which City-owned ponds currently are not fenced, determining whether fencing is required or would be beneficial, and hiring a contractor to install fencing where needed.

Current Status:

- The City identified ponds that need new fencing or fencing repairs through working with Public Works Maintenance and Park and Recreation Staff.
- Advertisement of the bid for 2020 Stormwater Pond Fencing Installation and Repair Project will occur in early September with award occurring in late September or early October.

S-16 Witte Road Storm Drainage Improvements

This project scope includes a feasibility study and design of stormwater quality Best Management Practices (BMP's) to treat infiltration or discharge currently untreated stormwater runoff from Witte Road adjacent to the Lake Wilderness Golf Course and the Golf Course itself, prior to the runoff discharging to the Jenkins Creek Headwaters and construction of the selected water quality improvements. The City was awarded a grant from the Department of Ecology for \$75,000 towards the study, design, and permitting for this project. Design began in April of 2019; construction is planned for Summer 2021 as part of the T-28b Phase 3 project.

Current Status:

- The City was awarded \$163,337 in grant funding from the Washington State Department of Ecology for construction of the bioretention facilities. Negotiation of the grant agreement is expected to begin in September of 2020.
- The City is working with PBS to update designs for the facilities based on the modification of the T-28b project to include a roundabout.

DEPARTMENT UPDATE (continued)

S-17 Cedar Downs and Cedar Downs Village Flood Reduction and Water Quality Improvement Project

The City has kicked off a drainage study of Cedar Downs and Cedar Downs Village areas to identify flow control retrofit opportunities on private property to reduce flooding issues and improve three existing water quality facilities. The City contracted with Parametrix to perform the study of this area and provide an alternatives analysis as part of the first phase of this project in early 2020. Based on the alternatives proposed and the cost impact, the City plans to move into phase 2 of design with Parametrix in late-2020 and determine the schedule for construction of the projects.

Current Status:

- Parametrix provided the City with the Basis of Design and Alternatives Analysis Report in mid-August and the City provided comments on the report to Parametrix at the end of August. The finalized report is expected in mid-September.
- The City held the 2nd Open House for this project virtually to share the proposed designs for the retrofits of the water quality facilities to impacted residents and receive comments. The Open House website was live from August 25th through September 2nd. The Open House website received 38 unique visitors and 49 total visits during this time.
- Staff has reached out to the Cedar Downs and Cedar Downs Village HOAs as well as property owners within the basin that experiences private property flooding to discuss the information collected by Parametrix and potential options for them to proceed with a remedy for the flooding.

S-19 SE 254th PI Culvert Replacement

The culvert that conveys South Fork Jenkins Creek under SE 254th PI has been determined to be undersized for flow conveyance as well as fish passage and is damaged which has reduced capacity. The City plans to design and install a box culvert to replace the existing culvert to provide both flood reduction and ecological benefits. Due to the modification to project T-28b to include a roundabout at SE 254th PI, this project has been prioritized and will be designed by PBS Engineering and Environmental as part of the T-28b Phase 3 project in 2020 and 2021 with planned construction in 2021.

Current Status:

- Staff applied for a grant from the King County Flood Control District for design and construction. The Flood Control District expects to select projects and award amounts by November of 2020.
- PBS has completed their wetland assessment and is working on the cultural resources assessment for the project area. They have been in contact with representatives from the Muckleshoot Tribe to discuss the project plans and hopefully expedite permit review once applications are prepared.

Lakes Program

- Staff coordinated with the Parks Department and HOAs on the posting and closure of Pipe Lake due to high algal toxins in a recent water sample. Posting were removed when testing reached acceptable levels.
- Staff coordinated with the Parks Department on the closure of the Lake Wilderness swim beach due to high bacteria levels in a recent sample. The beach opened at the end of August when acceptable bacteria levels were tested.
- Staff hosted the August 18, 2020 LWCAC meeting.
- Staff met with LWCAC committee members to tour Lake Wilderness, see some of the aquatic plants, and see areas where committee members are monitoring the growth of existing plants.

DEPARTMENT UPDATE (continued)

Solid Waste

- Staff attended the Metropolitan Solid Waste Management Advisory Committee meeting.
- Staff met with residents at identified illegal yard waste dumping locations. Staff reviewed education and outreach options, and reviewed signage options.
- Staff attended the Ecology Contamination Reduction Outreach Plan webinar.
- Staff is working with the consultant to review location date options for the fall recycling event.

Community Development

The Planning Department is continuing to stay busy with building permit review and intake. Single family resident permits continue to be issued for Overlook at Summit Park and Northpoint at Maple Centre developments. Tahoma Ridge (formerly Rainier Ridge) is beginning to ramp up more as well. Meadowridge Park (48 senior duplexes) has received final plat approval and construction is going strong. Marques at Maple Valley, including the new UW Medical Center and Retail stores, was issued and construction is almost complete. Staff is reviewing permits for 73 apartments on this site as well. Staff issued a SEPA Mitigated Determination of Non-Significance and we are reviewing permits for the development of the Hayes Gravel Pit as a mobility and logistics (distribution center). Staff received an application for a large daycare (The Learning Experience) and a 35,000 square foot commercial building (tenant unknown) located on the empty parcel next to TRM Wood Products. City Council has passed review of the Downtown Design Standards and Guidelines to the Planning Commission for detailed review. The electronic submittal review process is moving along nicely and adjusting as necessary. Our customers love the ability to be able to submit electronically as it is more efficient and cost effective.

- Monthly Permit/Inspections Metrics
 - Permit Applications Received: 96
 - Permits Issued:85
 - Projects Submittals: 6
 - Inspections Completed: 631

Planning Commission

The Planning Commission reviewed and made recommendations to City Council on revised tree cutting penalties as well as amendments to the Storm Water Management code to improve functionality and the aesthetic quality of our storm water ponds. Staff introduced a proposed schedule for the Commission to consider detailed review of the Downtown Design Standards and Guidelines as well as Interim Zoning moving forward.

Legacy Site

Current Work:

The relocation of the Farmer's Market to the Legacy Site has received generally very positive feedback from the community. In August, final punchlist items were addressed including the pavilion electrical and roofing. Staff is working on final bids for a gate to be installed at the market entrance. We also met with adjacent property owners and have a plan to install screening trees and shrubs along the northern parking lot border.

Staff provided a summary to the City Council at the July 20, 2020 City Council meeting on the RFQ. The City only received one submittal responding to the RFQ and the Council formally rejected that submittal at the July 27, 2020 meeting. In August the Council subcommittee and staff met with David McFadden and Brian McGowan, two local experts in commercial development who recommended more discussion with developers is needed.

DEPARTMENT UPDATE (continued)

Past Milestones:

- The Farmers Market Relocation Project was advertised for construction on February 7, 2020. Bids were opened on February 28, 2020. Bid award is anticipated to go to Council on the March 9, 2020 Regular City Council Meeting. Staff has submitted an application for PSE to run power to site as well as an application for water availability. Staff is preparing for a groundbreaking ceremony of site in late March before the start of construction in April.
- Staff met with the Legacy Site Council Committee to finalize the RFQ. The Legacy Site Public Private Partnership procurement process included the issuance of a Request for Qualifications (RFQ) to developers on February 14, 2020. Developer proposals are due March 13, 2020.
- Staff attended a Public Private Partnership (P3) Government Conference which expanded on the research we have done to make a P3 project successful. We are beginning to outline a public outreach strategy to engage the public on the procurement process.
- At the November 2, 2019 City Council Retreat, staff provided City Council with an update on the procurement process for development of the Legacy Site. Staff will issue an RFQ and select a shortlist of master developers who will help us refine the terms of the public private partnership. Zoning and appraisal of the Legacy Site will precede issuance of a competitive Request for Proposals (RFP). Staff anticipates the selection of a master developer in September 2020 with negotiation of the developer agreement through the end of 2021. City Council also identified and prioritized the list of public amenities desired at the Legacy Site, as well as a list of allowed for profit amenities. Staff is continuing to finalize a draft RFQ anticipated to be advertised in January 2020.
- On November 12, 2019, staff also presented an update of the Farmer's Market Relocation project to City Council. The project is still on schedule to be constructed and ready in June 2020.

Residential Subdivisions and Available Lots

File Number	Plat Name	Pre-Plat Approval	Potential Building Lots	Pre-Plat Expiration	Final Plat Approval	Appv'd Lots	Site Under Const.	Building Permits Issued			Available Building Lots	
								Prior to 2018	2018	2019		2020
CD0406-013	Ridge at Lake Wilderness	6/30/2004		N/A	2/25/2005	11	N/A	9	0	0		2
CD1309-002	Jordan's Crossing	7/31/2007		N/A	3/24/2014	15	N/A	14	0	0		1
CD0602-005	Edgestone Div I (Arbors 3)	7/18/2007		N/A	2/23/2017	48	N/A	27	16	1		4
CD0602-005	Edgestone Div II (Arbors 4)	7/18/2007		N/A	2/23/2017	9	N/A		7	1	1	0
CD0702-001	South Fork (Sunshine Grove)	7/31/2007		N/A	4/25/2017	10	N/A	9				1
CD1506-007	Canton Crossing (Shavano)	2/9/2016		2/7/2021	5/22/2017	51	N/A	41	7			3
CD1308-004	Yellow Rock Road	4/1/2014		3/30/2021	8/24/2016	6	yes	1	4			1
FP2006-001	Momiji Grove (MV216)	8/30/2019	39	8/28/2024	No	39	yes				2	37
CD0601-010	Wilderness Hills 3	12/11/2007		12/8/2017	2/12/2018	22	No		21			1
CD0702-010	Fox Pointe (aka Malloy)	10/5/2007		10/2/2017	Yes	42	Yes		12	9	1	20
PSP1801-001	Sun Ridge at Elk Run 4 D 2	11/30/2018	9	11/28/2025	No		No					0
CD1602-001	Overlook at Summit Park	3/22/2017	126	3/21/2022	Ph1 7/30/ Ph2 3/1/19	126	Yes		19	37	14	56
CD1610-005	Northpoint at Maple Centre	3/28/2017	110	3/27/2022	No	110	Yes			74	13	23
CD1604-003	Cedar Peak	6/29/2017	17	6/28/2022	No		No					0
CD1507-006	Rainier Ridge	8/3/2017	71	8/2/2022	No		No				1	-1
CD1609-007	Elk Run 8	6/17/2017	84	6/17/2022	Phase 1 2/26/2018	19	Yes		15	4		0
CD1801-001	Meadowridge Park	7/10/2018	49	7/9/2023		49					10	39
FP1810-002	Edinburgh	5/19/2017	84		6/11/2019	84	Yes			23	9	52
Total			589			641		101	101	149	51	239

Commercial Projects

File Number	Commercial Projects	Square Feet	Type	Status
CD1501-005	St. George Episcopal	5,000	New construction	Site Development Review
CD1707-003	Bonaventure at Maple Valley	180,212	New construction	Approved
SEPA1909-001	Maple Valley Business Park SEPA Revision	387,218	New construction	Under Review
DR1912-001	The Learning Experience	10,122	New construction	Under Review
Total:		582,552		

Pre-Application Conferences

Type	2020 1st Quarter	2020 2nd Quarter	2020 3rd Quarter	2020 4th Quarter	2020 YTD
Commercial	0		0		0
Residential	0		0		0
Other Review Meetings					0
Totals	0	0	0	0	0



Current Development Projects

