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**ECONOMIC DEVELOPMENT COMMISSION
SPECIAL MEETING AGENDA**

**October 20th, 2020
8:00am - 9:00am**

THIS IS OFFERED AS A ZOOM WEBINAR ONLY. CALL IN AND JOINING INFORMATION AS FOLLOWS:

Dial In option: 1-253-215-8782 Meeting ID: 969 6019 8010 Password: 388793

<https://maplevalleywa.zoom.us/j/96960198010?pwd=YWdrdE5VU0Z2Q01UbjYwMkxpUEgzdz09>

1. **Call to Order** Acting Chair
2. **Roll Call** Deputy City Clerk
3. **Public Comment**

There shall be no oral public comment at this meeting. Only written public comment will be accepted and shall be included with the minutes. Written public comment should be submitted by email to webmaster@maplevalleywa.gov by **10:00 AM on Monday, October 19th, 2020** and should include the name and address of commenter.

4. **Approval of Agenda** Commission
5. **Approval of Minutes** – September 15, 2020 Commission
6. **Economic Development Manager Update** (*2 items*) Tim Morgan
7. **Joint Meeting Preparation** (*allowed uses discussion*) Commission
8. **For the Good of the Order** (*written only*) Commission
9. **Announcement of Upcoming Meetings**

Joint Meeting with Planning Commission (virtual)
Wednesday, October 21, 2020, (5:30pm - 7:30pm)

Maple Valley City Council Meeting (virtual)
Business/Resident Survey Final Presentation - Dr. Ali Modarres
Monday, November 9, 2020 (6:00pm – 7:00pm)

Regular Business Meeting (virtual)
Tuesday, November 17, 2020 (7:30am – 9:30am)

EDC Annual Update to City Council (virtual)

Monday, November 23, 2020 (6:00pm – 7:00pm)

10. Adjourn

Agenda items may be added or removed at the Commission's discretion.
Americans with Disabilities Act (ADA) reasonable accommodations provided upon request.
Please call Andrew Dacuag, Deputy City Clerk, at 425-413-8800.

PRELIMINARY

CITY OF MAPLE VALLEY, WASHINGTON
ECONOMIC DEVELOPMENT COMMISSION
MINUTES OF SPECIAL REGULAR MEETING
September 15, 2020
City of Maple Valley – City Hall (VIRTUAL ONLY)
22017 SE Wax Road – Suite 200

1. Call to Order

Erica Dial called the meeting to order at 7:33 am.

2. Roll Call

Commissioners present: Pam Cobley, Rich Kaalaas Kirk Lantier and Mike Zahajko

Absent: Tsai-En Cheng, Lori Cloud, Kirk Davis and Ty Pendergraft.

Staff present: City Manager Laura Philpot, Economic Development Manager Tim Morgan, Finance Manager Sandy Garrett, Senior Planner Amy Taylor and Deputy City Clerk Andrew Dacuag

3. Public Comment (not related to a public hearing)

There were no public comments submitted.

4. Approval of Agenda

MOTION to amend the agenda to move item no. 9 to item no. 7 made by Commissioner Kaalaas, seconded by Commissioner Lantier. Motion carried 5-0.

5. Approval of Minutes – August 18, 2020

MOTION to approve the minutes made by Vice Chair Zahajko, seconded by Commissioner Cobley. Motion carried 5-0.

6. Economic Development Manager Update

Economic Development Manager Morgan updated the commission on current status of business surveys and resident surveys received thus far. Mr. Morgan also mentioned that he will be presenting information to the Planning Commission at their upcoming meeting, the Joint Meeting with the Planning Commission meeting is set for October 28th and the new city branding has been introduced to staff.

7. Community Development Update

Senior Planner Amy Taylor provided an updated on the Downtown Design Standards and Guidelines that the Planning Commission will be discussing at the next scheduled Planning Commission meeting.

PRELIMINARY

8. Discuss types of Business Development that can accompany multi-family development if it is used as an incentive

Commission discussed the topic and Mr. Morgan will bring the comments to the Planning Commission for consideration.

9. Community Event Grant Application Review

The commission was presented with the draft application for review and Finance Manager Sandy Garrett answered any questions the commission had regarding the community event grant application process.

10. Update to EDC Goals and Objectives *(includes comprehensive plan)*

Commissioners reviewed, provided updates to commission goals and objectives. Mr. Morgan will make the updates to the goals.

11. 2nd round of CARES Act Grants/PPE Update

City Manager Laura Philpot announced that the State has allocated additional CARES Act funds that the City will use as grant funds for local businesses. The Commission discussed parameters regarding the application process, including businesses that were previous recipients and what they would qualify for.

12. For the Good of the Order

No items were presented for discussion.

13. Announcements of Upcoming Meeting

REGULAR MEETING
Tuesday, October 20, 2020 at 7:30 a.m.
City Hall – Large Conference Room
22017 SE Wax Road, Suite 200
Maple Valley, WA

14. Adjourn

The meeting was adjourned at 9:35 am.

Andrew Dacuag
Deputy City Clerk